

CITY COUNCIL CHAMBERS
NOVEMBER 14, 2017
7:00 P.M.

A. CALL TO ORDER:

B. ROLL CALL: Members present were Councilmembers Kirk Clawson, Ken Lebbin, Gaila Demel, James McCormick and Mayor Irlan Fullbright. Councilmember Alan Brauer was absent. Also present was Robert Peter, City Attorney, Mary Jo Cunningham, representing the Ellinwood Leader and Veronica Coons representing the Great Bend Tribune.

C. APPROVAL OF MINUTES: A motion was made by Councilmember Kirk Clawson to approve minutes for the October 10, 2017 regular council meeting, seconded by Councilmember Ken Lebbin. Motion carried. All present voting in favor.

D. APPROPRIATIONS: A motion was made by Councilmember James McCormick to authorize payment of bills and claims processed, seconded by Councilmember Gaila Demel. Motion carried. All present voting in favor.

E. OLD BUSINESS: NONE

F. VISITORS: Ron Cunningham, Brittney Glenn, Jon Perron, Kevin Clair, Josh Komarek, Councilmember-Elect Jon Prescott, Jim McMullen, Rosie Joiner, Judy Hayes, Joe Schulte

G. NEW BUSINESS:

1. Resolution Establishing Sewer Reserve Fund: Presented to council was Resolution 111417A, a resolution establishing a reserve fund for the future maintenance and operation of the sewer system for the City of Ellinwood, Kansas, pursuant to K.S.A. 12-631o

A motion was made by Councilmember Gaila Demel to adopt Resolution 111417A as presented, seconded by Councilmember Kirk Clawson. Motion carried. All present voting in favor.

2. Ordinance Establishing an Equipment Reserve Fund: Presented to council was Ordinance 2017-9, an ordinance establishing a municipal equipment reserve fund for the City of Ellinwood, Kansas, pursuant to K.S.A. 12-1,117. This fund will allow the City to set back funds that can be utilized by all departments for future equipment purchases.

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A motion was made by Councilmember Ken Lebbin to approve Ordinance 2017-9 as presented, seconded by Councilmember James McCormick. Motion carried. All present voting in favor.

3. Adopt Updated Cafeteria Plan Document: The City's Premium Only Plan (POP) Cafeteria Plan is administered by TASC, a third-party administrator and it is recommended to download and adopt the Plan Document annually at renewal to ensure the document contains the most current regulations and plan eligibility or benefit changes. Presented to council was the updated plan document for the City's Premium Only Plan (POP) Cafeteria Plan for the plan year November 1, 2017 through October 31, 2018.

A motion was made by Councilmember Ken Lebbin, to approve the Plan Document as presented above, subject to researching a change from a 21 year age eligibility to an 18 year age eligibility requirement, seconded by Councilmember Gaila Demel . Motion carried. All present voting in favor.

Councilmember Alan Brauer arrived at the meeting at 7:25.

4. Adoption of Ordinance Authorizing Issuance of G.O. Bonds: Greg Vahrenberg of Piper Jaffray joined the meeting via phone call and summarized the results of the City's sale of Series 2017 General Obligation Bonds. The City conducted a competitive sale at 11:00 AM on November 14, 2017 and received four bids for the bonds with interest rates ranging from 2.66% to 2.78%. The bond sale results are as follows:

Account Manager	True Interest Cost
Commerce Bank	2.662848%
UMB Bank, n.a.	2.707484%
Central States Capital Markets	2.742745%
Cooper Malone	2.783050%

Mr. Vahrenberg explained the best bid was an average interest rate of 2.662848% which was submitted by Commerce Bank. Also, the bid from Commerce Bank included a premium paid to the City in the amount of \$11,640.50 in addition to the purchase of the principal amount of the Bonds. Mr. Vahrenberg further added that they have verified the accuracy of the bid from Commerce Bank and recommend the council accept this bid for the Bonds.

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A motion was made by Councilmember Gaila Demel to award the sale of the bonds to Commerce Bank whose bid of 2.662848% represents the lowest true interest cost to the City, seconded by Councilmember Kirk Clawson. Motion carried. All voting in favor.

Presented to council was Ordinance 2017-10, an ordinance of the City of Ellinwood, Kansas, authorizing the issuance of the City's general obligation bonds, series 2017, in the aggregate principal amount of \$1,250,000, for the purpose of financing the costs of multiple capital improvements in the City; providing for the levy and collection of an annual tax for the purpose of paying the principal of and interest on said bonds; authorizing certain other documents and actions; and making certain covenants with respect thereto.

A motion was made by Councilmember Ken Lebbin to approve Ordinance 2017-10 as presented and authorize the Mayor and City Clerk to execute all related documents, seconded by Councilmember Kirk Clawson. Motion carried. All voting in favor.

5. Adoption of Bond Resolution for Bond Sale: Presented to Council was Resolution 111417-B, a resolution prescribing the form and details of and authorizing and directing the sale and delivery of general obligation bonds, series 2017, in the total aggregate principal amount of \$1,250,000, of the City of Ellinwood, Kansas, previously authorized by Ordinance No 2017-10 of the City, making certain covenants and agreements to provide for the payment and security thereof, and authorizing certain other documents and action connected therewith.

A motion was made by Councilmember Kirk Clawson to approve Resolution 111417-B as presented and authorize the Mayor and City Clerk to execute given documents, seconded by Councilmember Gaila Demel. Motion carried. All voting in favor.

6. City Office Remodel Bids: At the September 12, 2017 council meeting, staff reported bid proposals were sent to local contractors for the city office remodel project. Staff reported the city received two bids, but was concerned that the original bid specification sheet lacked certain details. At the September 12, 2017 council approved a motion to reject all bids and re-bid the project with a more detailed bid specification sheet.

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Presented to council were the following bids, based upon the new bid specifications:

Lyle Bryant Construction	\$18,865.00
Birzer & Stickney Home Improvement	\$21,325.00

A motion was made by Councilmember Kirk Clawson to accept the bid from Lyle Bryant Construction in the amount of \$18,865, seconded by Councilmember Gaila Demel. Motion carried. All voting in favor.

Also presented to council as part of the City office remodel project was a quote from H & B Communications to update the city office phone system in the amount of \$2,763.55. This would provide for additional services, such as caller id, voice mail and 84 button expansion module.

A motion was made by Councilmember James McCormick to approve the quote from H & B Communications in the amount of \$2,763.55 to update the city office phone system, seconded by Councilmember Gaila Demel. Motion carried. All voting in favor.

7. Wolf Pond Water Well Replacement: Staff explained the water well at Wolf Pond that maintains the water level in the pond has failed. Staff feels the best option is to drill a new well next to the old one. He explained that a new pump and motor will also need to be purchased. Presented to council was a quote from Rosencrantz-Bemis Drilling Co. in the amount of \$9,857.92 to replace the water well, including a new pump and motor.

A motion was made by Councilmember Gaila Demel to approve the quote from Rosencrantz-Bemis Drilling Co. in the amount of \$9,857.92, seconded by Councilmember Ken Lebbin. Motion carried. All voting in favor.

8. Addressing of Airport Road: Staff explained the need to create addresses for the buildings located at the airport has increased as more buildings are being placed in this area. Staff has worked with the Barton County mapping department and Barton County Communications and all agree the City should address this location following the guidelines the county uses for all roads located in the county outside of any city limits. Presented to council was Ordinance 2017-11, an ordinance designating the roadway as NE 6 Road in the City of Ellinwood, Barton County, Kansas.

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A motion was made by Councilmember Ken Lebbin to approve Ordinance 2017-11 as presented, seconded by Councilmember Alan Brauer. Motion carried. All voting in favor.

9. City Attorney Contract: Presented to council was an updated City Attorney contract with some minor changes to the existing agreement for legal services, including timing of payment.

A motion was made by Councilmember Gaila Demel to approve the updated City Attorney Contract, seconded by Councilmember Kirk Clawson. Motion carried. All voting in favor.

H. REPORTS:

1. Municipal Court Report: Presented to Council was the Municipal Court Report for October, 2017.
2. Utilities Production Report: Presented to Council was the Utilities Production Report.
3. Staff Reports:
 - a) Staff reported the city crews completed tree trimming last week and are currently working on Christmas lights and the Fantasy Village which will be up before Christkindlmarket.
 - b) Staff reported the water main project on West 1st street is almost completed. The street department has been working on street sweeping.
 - c) Staff reported 3 employees will be attending a power plant school this week.
 - d) Staff reported staffing concerns in the EMS department.
 - e) Staff gave an update to the KDOT project and explained that once striping gets done, then everything can be opened up from the stoplight going east. Staff explained the contract deadline has been extended until February 15, 2018.

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- I. **ADJOURNMENT:** There being no further business at this time, a motion was made by Councilmember Kirk Clawson that the meeting be adjourned, seconded by Councilmember James McCormick. Motion carried. All voting in favor.

Irlan Fullbright, Mayor

Kim Schartz, City Clerk