

**CITY COUNCIL CHAMBERS**  
**OCTOBER 10, 2017**  
**7:00 P.M.**

**A. CALL TO ORDER:**

**B. ROLL CALL:** Members present were Councilmembers Alan Brauer, Kirk Clawson, Ken Lebbin, Gaila Demel, and Mayor Irlan Fullbright. Also present was Robert Peter, City Attorney, Mary Jo Cunningham, representing the Ellinwood Leader and Veronica Coons representing the Great Bend Tribune.

**C. APPROVAL OF MINUTES:** A motion was made by Councilmember Ken Lebbin to approve minutes for the September 12, 2017 regular council meeting, seconded by Councilmember Gaila Demel. Motion carried. All present voting in favor.

Councilmember James McCormick arrived at the meeting at 7:05 p.m.

**D. APPROPRIATIONS:** A motion was made by Councilmember Kirk Clawson to authorize payment of bills and claims processed, seconded by Councilmember Alan Brauer. Motion carried. All voting in favor.

**E. OLD BUSINESS: NONE**

**F. VISITORS:** Ron Cunningham, Marian DeWerff, Theresa Ruyle, Kevin Kramp, Joe Schulte, Joyce Schulte, Tonya Brady, Lois Hammer, Ryan Robl, Joel Krosschell, Jon Prescott, Jon Perron, Arthur Keffer, Kevin Clair, Brittney Glenn, Chris McCord, Sharla Thill, Rosie Joiner, JoAnn Roth, Rick Casagrande, Judy Hayes, Jacque Isern

**G. NEW BUSINESS:**

1. Service Award: A service award was presented to DJ Knop for his 15 years of service to the Ellinwood Fire Department.
2. Ellinwood Historical Society: Staff has received a letter from the Ellinwood Historical Society requesting they have some involvement in the discussion of the maintenance and replacement of the brick streets in town.

Joyce Schulte representing the Ellinwood Historical Society, explained to council the Society's mission and expressed the importance of preserving the brick streets and the history of Ellinwood. She also requested council read and review information that she handed out on various community's efforts to preserve their brick streets. The audience also voiced concerns about saving bricks that are taken out to use in the repair of the existing

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brick streets. Councilmember Ken Lebbin provided the audience with financial statistics as to the cost of replacing 4 blocks of streets. The total cost to replace the 4 blocks with concrete is \$590,680 or \$147,670 per block and to replace the 4 blocks with brick is \$966,305 or \$241,576 per block. The actual material costs for concrete replacement is \$331,100 compared to \$660,475 for brick street replacement.

3. Chamber of Commerce Request: Jacque Isern, representing the Ellinwood Chamber of Commerce was present to request the use of Wolf Park for the annual Christkindlmarket, including the use of the band shell for the Christmas tree on Sunday December 3<sup>rd</sup>.

A motion was made by Councilmember Gaila Demel to allow the Ellinwood Chamber of Commerce to utilize Wolf Park, including the use of the band shell for the Christkindlmarket on Sunday, December 3<sup>rd</sup>, seconded by Councilmember Alan Brauer. Motion carried. All voting in favor.

4. Police Vehicle Bids: Staff explained the maintenance on police vehicles has exceeded \$10,000 this year and requests council to consider the purchase of a replacement vehicle for the 2006 4-wheel drive pickup.

Presented to Council were the following bids:

Midway Motors – 2018 F-250 Pickup	\$29,462.00
Marmie Motors – 2018 1500 Dodge Pickup (includes police package)	\$27,970.00
Dove Chevrolet – 2018 1500 Chevy Silverado	\$27,978.72

(All of the vehicles are crew cab, 4 wheel drive with V-8 motor.)

A motion was made by Councilmember Alan Brauer to approve the bid from Marmie Motors in the amount of \$27,970, seconded by Councilmember Kirk Clawson. Motion carried. All voting in favor.

5. Approve Tree Pile Removal Bid: Staff explained the tree piles which were left after removing trees from the slough north of town last fall, have recently been burnt leaving much smaller piles with large stumps that did not completely burn. The City does not have equipment large enough to remove the remaining debris, therefore bids were received for the removal of the debris and to level the ground. Presented to council were the following bids:

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Knop Sand Co Inc.	\$14,520
Stone Sand Co Inc.	\$14,250
Bob's Oil Service Inc.	\$ 6,600

Staff explained the intent was to try and get the work done by October 1<sup>st</sup>, before planting season begins. Therefore, staff discussed with Mayor Fullbright to go ahead and have Bob's Oil Service, Inc. begin the work because their bid was substantially lower than all other bids received.

A motion was made by Councilmember Gaila Demel to ratify City Administrator Chris Komarek's decision to approve the low bid from Bob's Oil Service, Inc. in a total amount of \$6600 for the removal of the debris piles because of time constraints. seconded by Councilmember Kirk Clawson. Motion carried. All voting in favor.

Also presented to council were bids to remove the remaining trees near the creek along the east side of NE 110 Avenue:

Stone Sand Co Inc.	\$3,400
Bob's Oil Service Inc.	\$2,580

A motion was made by Councilmember James McCormick to approve the bid from Bob's Oil Service in the amount of \$2580 to remove the remaining trees near the creek along the east side of NE 110 Avenue, seconded by Councilmember Gaila Demel. Motion carried. All voting in favor.

6. Discussion of General Obligation Bond: Presented to council for review were several bond re-payment options submitted by Greg Vahrenberg of Piper Jaffray. These options include several that allow for lowering of the mill levy in 5 years, to allow the future council the availability to fund another project at that time. Also included in the scenarios, are differing projected assessed valuation increases. Staff feels the 1% increase in assessed valuation is a more realistic trend and requests council to consider a 13-year payout.

Council agreed the proposed 1% increase in assessed valuation in the presented scenarios was a more realistic trend. A motion was made by Councilmember Alan Brauer to approve the general obligation bond issue, for flood control, street improvements and the purchase of a tractor, in the amount of \$1,250,000 with a 13-year payout, seconded by Councilmember Ken Lebbin. Motion carried. All voting in favor.

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7. Consideration of Authorizing Resolution for Bond Sale: Presented to council was Resolution 101017, authorizing and providing for the public sale of the City's General Obligation Bonds, Series 2017, in a total principal amount of approximately \$1,250,000; setting forth the details of said public sale; and providing for the giving of notice thereof.

A motion was made by Councilmember Ken Lebbin to approve Resolution 101017, seconded by Councilmember James McCormick. Motion carried. All voting in favor.

8. Contract for Engineering Services: Presented to council for consideration is a proposal for engineering services from Evans, Bierly, Hutchison & Associates, P.A. (EBH) for preparation of plans and specifications for street and drainage improvements and bidding and construction phase services for continuing work on the flood control project and for street improvements as addressed in the bond issue.

A motion was made by Councilmember Alan Brauer, subject to the changes suggested by legal counsel, to approve the contract for engineering services from EBH in the amount of \$94,500, seconded by Councilmember Kirk Clawson. Motion carried. All voting in favor.

**H. REPORTS:**

1. Municipal Court Report: Presented to Council was the Municipal Court Report for September, 2017.
2. Utilities Production Report: Presented to Council was the Utilities Production Report.
3. Staff Reports:
  - a) Staff reported city crews are working on replacing an 8-inch water main by the power plant.
  - b) Staff reported tree trimming will begin in the next couple of weeks.
  - c) Staff reported that city staff has been busy attending training classes.
  - d) Staff reported the EMS department is up to 285 calls for the year.

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- e) Staff reported the KDOT project has been delayed 3 or 4 days because of the big rains. The stoplight area should be poured within the next couple of weeks and hopefully Main Street will be back open within 2 weeks. They are also trying to finish up driveway work in the area east of Main Street.

- I. **ADJOURNMENT:** There being no further business at this time, a motion was made by Councilmember Kirk Clawson that the meeting be adjourned, seconded by Councilmember Gaila Demel. Motion carried. All voting in favor.

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Irlan Fullbright, Mayor

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Kim Scharz, City Clerk