

**CITY COUNCIL CHAMBERS**  
**SEPTEMBER 12, 2017**  
**7:00 P.M.**

**A. CALL TO ORDER:**

**B. ROLL CALL:** Members present were Councilmembers Alan Brauer, Gaila Demel, Ken Lebbin and Mayor Irlan Fullbright. Councilmembers Kirk Clawson and James McCormick were absent. City attorney Robert Peter was present. Also present was Mary Jo Cunningham, representing the Ellinwood Leader and Veronica Coons representing the Great Bend Tribune.

**C. APPROVAL OF MINUTES:** A motion was made by Councilmember Gaila Demel to approve minutes for the August 8, 2017 regular council meeting and the August 21, 2017 special council meeting seconded by Councilmember Ken Lebbin. Motion carried. All present voting in favor.

**D. APPROPRIATIONS:** A motion was made by Councilmember Alan Brauer to authorize payment of bills and claims processed, seconded by Councilmember Gaila Demel. Motion carried. All present voting in favor.

**E. OLD BUSINESS:**

1. Review of Solid Waste Schedule: The review of the solid waste schedule was addressed at the August 8, 2017 council meeting. The two main items discussed were the possibility of changing to once a week pick up and the procedures for picking up extra residential trash.

After some discussion, it was staff's recommendation to stay with twice a week pick up and change procedures for picking up extra residential trash, to eliminate the need for the rear loader to drive up and down every street ahead of the side loader. Staff intends to send out a fall newsletter informing the citizens that extra trash will not be picked up and if they have large items to dispose of they need to call the city office to arrange for pickup.

**F. VISITORS:** Ron and Mary Jo Cunningham, Larry Clair, Jim McMullen, Josh Komarek, Brittney Glenn, Jon Perron, Rob Dove, Justin Joiner, Becca Maxwell, Judy Hayes

**G. NEW BUSINESS:**

1. Public Hearing for Neighborhood Revitalization Program: A public hearing is required to allow the public an opportunity to provide input about the Neighborhood Revitalization Plan being considered for adoption. Mayor Irlan Fullbright opened the public hearing on the

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Neighborhood Revitalization Plan at 7:15 p.m. After hearing no comments, Mayor Irlan Fullbright declared the public hearing closed at 7:17 p.m.

2. Consider Adopting Resolution of NRP Findings: Presented to council was Resolution 91217A adopting certain findings pursuant to K.S.A. 12-17,116 regarding conditions existing in the City of Ellinwood, Kansas, supporting the establishment of a Neighborhood Revitalization Plan.

A motion was made by Councilmember Ken Lebbin to adopt Resolution 91217A, seconded by Councilmember Alan Brauer. Motion carried. All present voting in favor.

3. Consider Adoption of Resolution of Neighborhood Revitalization Plan: Presented to council was a copy of the Neighborhood Revitalization Plan (NRP) and Resolution 91217B adopting the Revitalization Plan and Designating Revitalization Area. The proposed plan would be retro-active to January 1, 2017 and provide for an expiration date of December 31, 2021. The plan would include a designated area on the map as Tier 1, with the remainder of the City as Tier 2, and provide rebate formulas of Tier 1 and Tier 2 as follows:

Tier 1 – 8 year plan – 3 years @ 80%, 3 years @ 60% and 2 years @ 40%  
Tier 2 – 5 year plan – 80% the first year, 70% second year, 60% third year, 50% fourth year and 40% the final year.

A motion was made by Councilmember Alan Brauer to adopt Resolution 91217B as presented, seconded by Councilmember Gaila Demel. Motion carried. All present voting in favor

4. Consider Adopting NRP Ordinance: Presented to council was Ordinance 2017-7 adopting a Neighborhood Revitalization Plan, designating a revitalization area, and approving an Interlocal Agreement.

A motion was made by Councilmember Gaila Demel to adopt Ordinance 2017-7 as presented, seconded by Councilmember Alan Brauer. Motion carried. All present voting in favor.

5. Consider Adopting NRP Interlocal Agreement: Presented to council was an Interlocal Agreement with the City of Ellinwood, the Board of Commissioners of Barton County, Unified School District 355, Barton County Community College and the Ellinwood Hospital District.

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A motion was made by Councilmember Alan Brauer to adopt the Interlocal Agreement as presented, seconded by Councilmember Gaila Demel. Motion carried. All present voting in favor.

6. Ellinwood Historical Society: Staff has received a letter from the Ellinwood Historical Society requesting they have some involvement in the discussion of the maintenance and replacement of the brick streets in town. Staff explained a letter was sent to Joyce Schulte, president of the Ellinwood Historical Society informing them they were on the September agenda, however Mrs. Schulte was on vacation and didn't receive the letter before the meeting. Therefore, the consensus of the council was to table the issue until the next meeting.
7. Consider Sale of Airport Office: In a previous city council meeting, the consensus of the council was to sell the office building at the airport. Staff's recommendation is to sell the building and the attached septic system. The building was advertised and sealed bids were received. One bid was received from Mike Yagel in the amount of \$1200. Staff also explained a lease on the ground will need to be executed

A motion was made by Councilmember Gaila Demel to approve the sale of the airport office building and the attached septic system to Mike Yagel in the amount of \$1200, seconded by Councilmember Alan Brauer. Motion carried. All present voting in favor.

8. Sunflower Bank Sidewalk Replacement Request: Becca Maxwell with Sunflower Bank was present and explained to council that the bank recently replaced the sidewalk in front of the bank because it was in bad condition and in order to do other improvement to their entrance area they needed to remove and replace the old concrete. In removing the sidewalk, it required the removal of the flower planter located at this location. Sunflower Bank is requesting permission from council to not replace the flower planter.

Council discussed concerns and procedures for future sidewalk replacement to ensure uniformity and discussed options for flower planters. The issue tabled for the time being.

9. Consider Adopting Public Utilities Regulatory Policies Act Ordinance: Presented to Council was Ordinance 2017-8 authorizing filing of application with the Federal Energy Regulatory Commission (FERC) by the Kansas Power Pool (KPP), a municipal energy agency, on behalf of

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the City of Ellinwood, Kansas, a member city of KPP, for waiver of City's must-purchase requirement under the Public Utility Regulatory Policies Act of 1978 (PURPA) and adopting rules for compliance with FERC's PURPA regulations.

A motion was made by Councilmember Ken Lebbin to adopt Ordinance 2017-8, seconded by Councilmember Alan Brauer. Motion carried. All present voting in favor.

10. Health Insurance Renewal: The City's health insurance policy is up for renewal on November 1<sup>st</sup>. Currently the City has the Gold Level Blue Care Premier SG Choice Plan, which is a traditional health insurance package with a \$1500/\$3000 deductible, 20% coinsurance, office copays and prescription copays, and a maximum out of pocket of \$3500/\$7000. The premiums for this policy are aged based, therefore, every employee's premium is different. Currently the City pays 100% of the employee premium, including dental and 77% of the premium for spouse and dependents. The renewal policy includes 2 changes to the current policy, including an increase in the maximum out of pocket to \$4500/\$9000 and a change to the Advance Imaging, where the current co-pay of \$200 for these services has been removed and all costs are subject to deductible and co-insurance. The renewal premium for the current health and dental insurance has increased 3.44%. The 2018 budget included a 15% increase for health insurance.

A motion was made by Councilmember Gaila Demel to approve the renewal of the Blue Care Premier SG Choice policy and the dental insurance policy and to continue the city contribution of 100% for employee premiums and 77% for dependent/spouse premiums. Councilmember Alan Brauer seconded the motion. Motion carried. All present voting in favor.

11. Consider Computer Replacement and PLC Upgrade at Sewer Plant: The Sewer Treatment Plant was built in 1997 and the current computer and accessory control equipment is part of the remaining original equipment. Staff is starting to experience problems with this vital part of the plant. If this equipment were to fail, the result would be manual 24 hour operation of the plant, until equipment could be replaced. The cost of replacing the supervisory control and data acquisition (SCADA) computer is \$5,272. Staff is also requesting council to consider the purchase of a used Programmable Logic Controller (PLC) for \$1,275.

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A motion was made by Councilmember Ken Lebbin to approve the purchase of a supervisory control and data acquisition (SCADA) computer in the amount of \$5,272 and a used programmable logic controller (PLC) for \$1,275, seconded by Councilmember Gaila Demel. Motion carried. All present voting in favor.

12. Consider Bids for City Office Remodel: Staff reported bid proposals were sent out to local contractors for the City Office remodel project. Two sealed bids were received. Staff expressed concerns that the original bid specification sheet lacked certain details and requested council to reject the two bids, and allow staff to re-bid after submitting a new bid specification sheet.

A motion was made by Councilmember Alan Brauer to reject all bids and allow city staff to re-bid the project with a new more detailed bid specification sheet, seconded by Councilmember Ken Lebbin. Motion carried. All present voting in favor.

13. Discussion of General Obligation Bond: Presented to council for review were several bond re-payment options submitted by Greg Vahrenberg of Piper Jaffray. These options include several that allow for lowering of the mill levy in 5 years, to allow the future council the availability to fund another project at that time. Also included in the scenarios, are differing projected assessed valuation increases.

Staff feels the 1% increase in assessed valuation is a realistic trend and requests council consider a 13 year payout. The consensus of council was to table this issue until a future meeting when all councilmembers are present.

14. Consideration of Authorizing Resolution for Bond Sale: Presented to council was a resolution, authorizing and providing for the public sale of the City's General Obligation Bonds, Series 2017, in a total principal amount of approximately \$1,250,000; setting forth the details of said public sale; and providing for the giving of notice thereof.

The consensus of council was to table this issue until a future meeting when all councilmembers are present.

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**H. REPORTS:**

1. Municipal Court Report: Presented to Council was the Municipal Court Report for August, 2017.
2. Utilities Production Report: Presented to Council was the Utilities Production Report.
3. Staff Reports:
  - a) Staff gave an update on the KDOT project. Staff reported South Main will be opened and North Main will be closed beginning this Friday or next Monday. He also reported the bridge work should be completed within two weeks and the stop light will be gone. KDOT is still planning for completion of the project by year end.
  - b) Staff reported the city street crew has been doing street repair in a couple of areas. The city crews will be starting on Christmas light work, before the annual tree trimming begins. City crews will also begin replacement of the water main in the block of the power plant.

- I. **ADJOURNMENT**: There being no further business at this time, a motion was made by Councilmember Gaila Demel that the meeting be adjourned, seconded by Councilmember Ken Lebbin. Motion carried. All present voting in favor.

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Irlan Fullbright, Mayor

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Kim Schartz, City Clerk