

**CITY COUNCIL CHAMBERS**  
**MAY 11, 2010**  
**7:00 P.M.**

**A. CALL TO ORDER:**

**B. ROLL CALL:** Members present were Councilmembers Fullbright, Nielsen, Clawson, and Mayor Koelsch and Councilmembers Elect Rapp and Wilson. Councilmembers McCrary and Welch were absent. Also present was Mary Jo Cunningham and Jacque Isern, representing the Ellinwood Leader, and Karen LaPierre representing the Great Bend Tribune.

**C. APPROVAL OF MINUTES:** A motion was made by Councilmember Nielsen to approve minutes for the April 13, 2010 meeting, seconded by Councilmember Fullbright. Motion carried. All present voting in favor. A motion was made by Councilmember Clawson to approve minutes for the April 20, 2010 special meeting, seconded by Councilmember Nielsen. Motion carried. All present voting in favor.

**D. APPROPRIATIONS:** A motion was made by Councilmember Fullbright to authorize payment of bills and claims processed, seconded by Councilmember Clawson. Motion carried. All present voting in favor.

**E. OLD BUSINESS:**

1. Scenic Byway Presentation: Cris Collier, Great Bend Convention and Visitor's Bureau presented information to the council on the byway project. She presented a timeline and assessment of the project along with the final report to the council. She also presented a three year internal/external marketing plan to the council with Great Bend Convention and Visitor's Bureau responsible for the external marketing and Nancy Baird responsible for the internal marketing, with Councilmember Nielsen to represent Ellinwood.

**F. SWEARING IN OF GOVERING BODY MEMBERS:** At the general election held on April 6, 2010, the following individuals were duly elected by the Citizens of Ellinwood to serve in their respective position on the Governing Body.

- 1.) Kirk Clawson – Councilmember
- 2.) Branden Rapp – Councilmember
- 3.) Rick Wilson – Councilmember

Kirk Clawson, Branden Rapp and Rick Wilson were sworn into office by Kim Schartz, City Clerk.

**CITY COUNCIL CHAMBERS**  
**MAY 11, 2010**  
**7:00 P.M**

**F. VISITORS:** Mary Jo Cunningham, Karen LaPierre, Cris Collier, Cap Proffitt, Robin Proffitt, Paul Tschopp, Lonnie Willard, Jacque Isern and Marguerite Feist.

**G. NEW BUSINESS:**

1. Election of Council President: As provided in the Ellinwood City Code, the City Council shall annually elect one of their own body, as "President of the Council." The Council President shall preside at all meetings of the Council in the absence of the Mayor.

A motion was made by Councilmember Clawson nominating Councilmember Fullbright as Council President, seconded by Councilmember Nielsen. Motion carried. All present voting in favor.

2. Annual Appointment of Department Directors: As provided by City Code, the Mayor, with consent of council, may appoint at the first regular meeting of the Governing Body in May of each year the city officers/directors.

The following Department Directors are recommended for appointment:

Gary Oglesbee	Street & Parks Superintendent
Chris Komarek	Electric Distribution Superintendent
Dave Lloyd	Electric Production Superintendent
Art Keffer	Chief of Police
Kim Schartz	City Clerk
Donna Mason	City Treasurer
Robert Peter	City Attorney
Jane Isern	Municipal Judge
Chris Komarek	Fire Chief
Debbie Glenn	EMS Director
Robert Peter	City Administrator
Chris Komarek	Water/Wastewater Superintendent

A motion was made by Councilmember Fullbright to approve annual appointments of Department Directors as presented, seconded by Councilmember Wilson. Motion carried. All present voting in favor.

3. Designation of Official Depository: Each year the Mayor designates, with the consent of council, the institutions that may serve as depositories for City funds. The institutions recommended for this designation are:

Sunflower Bank, N.A.  
Community Bank of the Midwest

**CITY COUNCIL CHAMBERS**  
**MAY 11, 2010**  
**7:00 P.M**

A motion was made by Councilmember Nielsen accepting designations as submitted by Mayor Koelsch, seconded by Councilmember Fullbright. Motion carried. All present voting in favor.

4. Designation of Official Newspaper: Each year the Mayor shall designate, with the consent of Council, the official newspaper for publication of city notices. The Ellinwood Leader is the only operating newspaper in Ellinwood, and is recommended for designation as the official newspaper.

A motion was made by Councilmember Nielsen accepting designation of the Ellinwood Leader as the official newspaper, seconded by Councilmember Clawson. Motion carried. All present voting in favor.

5. Appointment of Fire Committee: Each year the Mayor appoints two members of the council to represent the City in discussion with the two townships for contractual services to the fire district. This appointment is subject to council approval. Generally, the townships each pay 1/3 of the operating costs plus ½ of the direct rural equipment costs.

The Mayor recommends appointment of Councilmembers Fullbright and Rapp to the Fire Committee. A motion was made by Councilmember Clawson to accept the appointments as submitted by Mayor Koelsch, seconded by Councilmember Nielsen. Motion carried. All present voting in favor.

6. First Baptist Church Request: Pastor Dave Wesner, of The First Baptist Church, requests the use of Wolf Park and the bandshell to host a singing ensemble LIGHT from the School of Music of California Baptist University on Wednesday, June 9, 2010. The group will set up at 3:00 p.m. and the concert will begin at 7:00 p.m. and conclude at 8:00 p.m. After the concert, there will be a time of fellowship and tear down.

A motion was made by Councilmember Fullbright to allow the use of Wolf Park and the bandshell as described by the First Baptist Church on June 9, 2010, seconded by Councilmember Wilson. Motion carried. All present voting in favor.

7. Legion Riders Request: Lonnie Willard, Director, American Legion Riders Post 180 addressed the council about their 2<sup>nd</sup> annual POW/MIA Recognition Day to be held on September 18, 2010. The riders will stage and start the ride in Ellinwood at the City Park in conjunction with the Ride for Hope Car Show. Mr. Willard requests permission to close 6<sup>th</sup> Street on the south side of City Park for approximately 2 hours beginning at 8:00 a.m.

**CITY COUNCIL CHAMBERS**  
**MAY 11, 2010**  
**7:00 P.M**

A motion was made by Councilmember Clawson to allow the Legion Riders to use the City Park and the north 2/3 of 6<sup>th</sup> Street for staging and starting the ride on September 18, 2010, seconded by Councilmember Nielsen. Motion carried. All present voting in favor.

Councilmember Fullbright left the council meeting at 8:00 p.m.

8. Chip & Seal Project: Presented to Council were three bid proposals for the 2010 chip and seal project. The recommendation was made to the council to accept the minimum bid of \$46,460.00 from Hi-Plains Sand in Kanopolis.

A motion was made by Councilmember Clawson to accept the bid of \$46,460.00 from Hi-Plains Sand in Kanopolis for the chip and seal project, seconded by Councilmember Wilson. Motion carried. All present voting in favor.

9. Fireworks Display: The past several years the City has joined with other community members to provide a fireworks display for the community and surrounding area. Donations are usually received from local businesses and individuals to help defray the costs to the city.

A motion was made by Councilmember Nielsen to offer the fireworks display on July 4, 2010 with the city contributing up to \$3,000.00, seconded by Councilmember Clawson. Motion carried. All present voting in favor.

10. Airport: Marguerite Feist addressed the council about the possibility of finding an alternate site at the airport for a dog run. The council discussed the potential for liability when the airport is used for non-airport activities, i.e., high school golf team practice, rocket launches, etc. The council discussed dedicating an area at the airport to be used for non-airport activities. The council discussed setting aside 2.45 acres that is currently under tenancy for farming. A motion was made by Councilmember Nielsen to notify the tenant on the 2.45 acres planted in wheat to terminate the tenancy, seconded by Councilmember Clawson. Motion carried. All present voting in favor. City Administrator Peter will send a formal notice to tenant and have the street and parks superintendent provide estimated costs to fence said acreage.

11. Executive Session: An executive session is requested for discussion of acquisition of property. A motion was made by Councilmember Clawson to adjourn into executive session for fifteen (15) minutes for discussion of acquisition of property and that the council meeting will reconvene in the

**CITY COUNCIL CHAMBERS**  
**MAY 11, 2010**  
**7:00 P.M.**

council chambers, seconded by Councilmember Nielsen. Motion carried. All present voting in favor. The governing body recessed into executive session at 9:10 p.m.

Meeting reconvened into regular session at 9:25 p.m. No further action was taken.

**H. REPORTS:**

1. Municipal Court Report: Presented to Council was the Municipal Court Report for April 2010.
2. Utilities Production Report: Presented to Council was the Utilities Production Report.
3. Staff Reports:
  - a) Staff reported that the police department conducted a bicycle safety program on Saturday, May 8<sup>th</sup> with 30 kids participating.
  - b) Staff reported the police department conducted Operation Lifesaver this week to promote railroad crossing safety.
  - c) Staff reported that the police department sent out weed and junked vehicle letters this week.
  - d) Staff reported the water department is completing the soffit work from the roof project completed last fall.
  - e) Staff reported the electric department is removing poles and doing underground lines on Wilhelm Street between 5<sup>th</sup> and 6<sup>th</sup> Streets.
  - f) Staff reported the sideloader solid waste trash truck sold for \$6,000.00.
  - g) Staff reported that the bed of the sewer truck used to haul grit to apply to fields has been replaced.
  - h) Staff reported the street department has been maintaining alleys, mowing and preparing the ball fields.
  - i) Staff reported that the pool has been painted and the steps are in on the north end of the pool which is made of molded fiberglass to fit the bottom of the pool.
  - j) Staff reported the electric production department has been painting at the power plant and they are ready for summer operation.
  - k) Staff reported that Bob, Chris and Dave will be attending the Kansas Municipal Utilities conference in Wichita next week.
  - l) Staff reported that bids will be sent for demolition of the property at 400 East 4<sup>th</sup>.

- I. **ADJOURNMENT:** There being no further business at this time, a motion was made by Councilmember Clawson that the meeting be adjourned, seconded by Councilmember Wilson. Motion carried. All present voting in favor.

-----  
Frank Koelsch, Mayor

-----  
Kim Scharz, City Clerk