

**CITY COUNCIL CHAMBERS
DECEMBER 14, 2021
7:00 P.M.**

- A. **CALL TO ORDER:** Mayor Irlan Fullbright called the meeting to order at 7:00 p.m. in council chambers.
- B. **ROLL CALL:** Members present were Councilmembers Jon Prescott, Jacque Isern, Ken Lebbin, Steve Oelke and Mayor Irlan Fullbright. Councilmember Kirk Clawson was absent. Also present was Jane Isern, city attorney. Mike Gilmore representing the Great Bend Tribune was also present.
- C. **RECITATION OF THE PLEDGE OF ALLEGIANCE:**
- D. **APPROVAL OF AGENDA:** A motion was made by Councilmember Jon Prescott to approve the agenda as presented, seconded by Councilmember Jacque Isern. Motion carried. All present voting in favor.
- E. **APPROVAL OF MINUTES:** A motion was made by Councilmember Ken Lebbin to approve minutes for the November 9, 2021 regular council meeting, seconded by Councilmember Steve Oelke. Motion carried. All present voting in favor.
- F. **APPROPRIATIONS:** A motion was made by Councilmember Jon Prescott to authorize payment of bills and claims processed, seconded by Councilmember Jacque Isern. Motion carried. All present voting in favor.
- G. **OLD BUSINESS: NONE**
- H. **VISITORS:** Brittney Bailey, Rob Dove, Jarrod Carr, Chance Bailey

Rob Dove expressed his appreciation and thanked the city crews for everything they do for the community.

I. **NEW BUSINESS:**

1. Service Award: A service award was presented to Chance Bailey for his 15 years of service to the Ellinwood Police Department.
2. Cereal Malt Beverage Applications: All cereal malt beverage licenses are due for renewal at the December meeting. The City has received the following applications for license issuance:

General Retailer
Kansas Sidewinders MC
Annie Mae's

Container Retailer
Ellinwood Family Foods
Zip Stop Inc.
Casey's General Store

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A motion was made by Councilmember Jon Prescott to approve the cereal malt beverage applications and issue licenses for the applicants presented above for 2022. Seconded by Councilmember Steve Oelke. Motion carried. All present voting in favor.

3. Demolition Bids – 300 East B Street: Staff explained that bid requests for the demolition of the structure at 300 East B Street were sent to two companies with the stipulation that the job must be completed by January 28, 2022 with a \$100 per day penalty for each day beyond the January 28th deadline. The following bids were received:

Stone Sand Co. Inc.	\$4250.00
Steve Peter	\$7500.00

A motion was made by Councilmember Jacque Isern to approve the bid from Stone Sand in the amount of \$4250 with a completion date of January 28, 2022 for the demolition of the structure at 300 East B Street, contingent upon the city obtaining ownership of the property. Motion seconded by Councilmember Ken Lebbin. Motion carried. All present voting in favor.

4. Kansas Gas Franchise Agreement: Presented to Council for review was Ordinance 2021-11, an ordinance granting to Kansas Gas Service, a Division of ONE Gas, Inc. a natural gas franchise for the consideration of a franchise fee of five percent (5%) of the actual Gross Cash Receipts collected by the Company from the distribution of natural gas to all sales consumers within the corporate limits of the City.

A motion was made by Councilmember Ken Lebbin to adopt Ordinance 2021-11, seconded by Councilmember Jon Prescott. Motion carried. All present voting in favor.

5. Wire Purchase: Staff explained with possible plans for a new hospital and the need to make some improvements to the electrical distribution system at this location for the supply of electricity to the new area, the need for material is prevalent. Staff explained the current condition of the economy has caused a shortage of wire. The underground wire needed for this project is currently in stock at Stanion Electric and staff would ask council to consider the purchase of the wire at this time. Presented to council was a quote from Stanion Electric for 5428 feet of wire at a cost of \$15,710.81. It was then discussed to purchase a third reel of wire if it is still available because of the current shortage of wire. The consensus of council was to purchase a third reel of wire if available.

CITY COUNCIL CHAMBERS
DECEMBER 14, 2021
7:00 P.M.

A motion was made by Councilmember Ken Lebbin to approve the quote from Stanion Electric in the amount of \$15,710.81 for the purchase of 2 reels of wire, with approval to purchase a third reel if still available seconded by Councilmember Jon Prescott. Motion carried. All present voting in favor.

J. REPORTS:

1. Municipal Court Report: Presented to Council was the Municipal Court Report for November 2021.
2. Utilities Production Report: Presented to Council was the Utilities Production Report.
3. Staff Reports:
 - a) Staff explained that work has begun on well #5 and we are currently waiting on water samples to come back. The well at this point appears salvageable and work on the well will continue in January.
 - b) Staff explained contractors will be looking at the bandshell in the coming week and provide bids to be reviewed at the January meeting.
 - c) Staff explained he will be meeting with an EBH engineer specializing in downtown development in early January.
 - d) Staff reported the office staff is still down one. The plan is to advertise the open position again the first of the year.
 - e) Staff has received a request to video tape meetings which will be addressed in a future meeting.

K. ADJOURNMENT: There being no further business at this time, a motion was made by Councilmember Steve Oelke that the meeting be adjourned, seconded by Councilmember Jon Prescott. Motion carried. All present voting in favor.

Irlan Fullbright, Mayor

Kim Schartz, City Clerk