

CITY COUNCIL CHAMBERS
APRIL 13, 2021
7:00 P.M.

- A. **CALL TO ORDER:** Mayor Irlan Fullbright called the meeting to order at 7:00 p.m. in council chambers.
- B. **ROLL CALL:** Members present were Councilmembers Ken Lebbin, Steve Oelke, Jon Prescott, and Mayor Irlan Fullbright. Councilmembers Kirk Clawson and Jacque Isern were absent. City attorney Jane Isern was present. Becky Gillette, representing the Ellinwood Leader was also present.
- C. **RECITATION OF THE PLEDGE OF ALLEGIANCE**
- D. **APPROVAL OF AGENDA:** A motion was made by Councilmember Jon Prescott to approve the agenda, seconded by Councilmember Steve Oelke. Motion carried. All present voting in favor.
- E. **APPROVAL OF MINUTES:** A motion was made by Councilmember Ken Lebbin to approve minutes for the March 9, 2021 regular council meeting and March 29, 2021 special council meeting, seconded by Councilmember Jon Prescott. Motion carried. All present voting in favor.
- F. **APPROPRIATIONS:** A motion was made by Councilmember Steve Oelke to authorize payment of bills and claims processed, seconded by Councilmember Ken Lebbin. Motion carried. All present voting in favor.
- G. **OLD BUSINESS: NONE**
- H. **VISITORS:** Jon Perron, Brittney Bailey, Jordan Waite
- I. **NEW BUSINESS:**
1. Service Award: A service award was presented to Chris Komarek for his forty years of service to the Fire Department.
 2. After Harvest Festival Update: Jordan Waite, Ellinwood Chamber of Commerce Executive Director was present to share with council the planned events for the 2021 After Harvest Festival and request use of city facilities for the After Harvest Festival on July 15th through July 17th. As outlined in the letter to council, facilities requested include the practice football field, swimming pool, City Park, Wolf Park, Wolf Pond, Worman Field and the city streets for the 5K run.

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A motion was made by Councilmember Jon Prescott to approve the use of the city facilities for the After Harvest Festival as requested, seconded by Councilmember Steve Oelke. Motion carried. All present voting in favor.

3. Fireworks: Presented to council for consideration was a proposed date of Sunday July 4th for a community fireworks display, with a rain date of July 5th. The commitment of city funds was also discussed and staff explained, as in the past, letters will be sent out to area businesses requesting donations for the event.

A motion was made by Councilmember Steve Oelke to approve the community fireworks display on July 4th, with a rain date of July 5th and approve a city contribution up to \$5,000 not including insurance, seconded by Councilmember Jon Prescott. Motion carried. All present voting in favor.

4. Review KPP Billing Cycle: Staff explained to council the monthly bill from KPP is normally received around the 12th of each month, which is after the monthly appropriations checks have been generated. The KPP bill is due within 10 days following receipt of the bill. Currently the City processes the KPP payment with the next month appropriations, therefore the payment is consistently late. Staff reminded council of a clause in the adopted procurement policy which would allow payment of the Kansas Power Pool bill within the 10-day remittance period and states “recurring bills may be paid when due to avoid the accrual of interest or the imposition of late payment fees and/or penalties. Payments made pursuant to this exception shall be reported to the Governing Body at the next regularly scheduled meeting of the Governing Body subsequent to the date the payment was made”. Staff also explained to change this procedure, the payment for March service will need to be made to KPP this month in addition to the February KPP bill which was included in this month’s appropriations and then going forward the bill will be paid on time.
5. Engineering for Flood Control Project: Staff explained the final phase of the flood control project is to clean out the slough across the Reichuber property. Presented to council for review was a quote from EBH in the amount of \$14,500 for Ellinwood North Channel Drainage Improvements 2021. The services would include engineering and designing of the project to clean out and set to original elevation the slough starting on the east side of NE100 Avenue on the east side of the trees and continuing east for approximately ½ mile to where it meets up to the Cunningham property. This quote does not include creating the machine control file of the GPS model.

CITY COUNCIL CHAMBERS
APRIL 13, 2021
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A motion was made by Councilmember Ken Lebbin to approve the quote from EBH in the amount of \$14,500 for Ellinwood North Channel Drainage Improvements 2021, seconded by Councilmember Jon Prescott. Motion carried. All present voting in favor.

6. Gas Line Easement at Sewer Treatment Plant: Presented to council was a new utility easement with Don and Janice Knop which would allow the current gas line at the Sewer Treatment Plant to be moved, which was previously requested by Knop Sand so they could continue to pump farther south.

A motion was made by Councilmember Jon Prescott to approve the utility easement as designed and presented in Exhibit A and B and authorize Mayor Irlan Fullbright to execute the easement, seconded by Councilmember Steve Oelke. Motion carried. All present voting in favor.

7. Defibrillator Grant: Staff explained that one of our two defibrillators in the ambulances needs replaced because the manufacturer no longer offers support or maintenance for the unit. EMS Director, Brittney Bailey applied for a grant to help purchase the replacement of this older unit and was successful in receiving this grant in the amount of \$15,000. The total cost of the defibrillator with a few small accessories is \$36,151.98, therefore the city's share would be \$21,151.98. Funds are available in the Fire Ambulance Equipment fund for this purchase.

A motion was made by Councilmember Steve Oelke to approve the city match of \$21,151.98 toward the purchase of the defibrillator, seconded by Councilmember Jon Prescott. Motion carried. All present voting in favor.

J. REPORTS:

1. Municipal Court Report: Presented to Council was the Municipal Court Report for March 2021.
2. Utilities Production Report: Presented to Council was the Utilities Production Report.
3. Staff Reports:
 - a) Staff reported that Nelson Stone is planning to start the Park Street project by the end of April.
 - b) Staff reported that Tyson Revell's wife has accepted a new job and they will be moving out of town and the City will be advertising for a power plant position.

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APRIL 13, 2021
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- c) Staff explained Barton County held a meeting discussing the American Rescue Plan, a county wide Neighborhood Revitalization Program (NRP) and SB 13 related to the budget. Councilmembers Isern, Lebbin and Prescott, along with Kim Schartz, city clerk attended the meeting.
- d) Staff has been in contact with Barton County regarding the burned house on E Street. Several options have been discussed, including annexing the property into the City limits which would allow the City to begin dilapidated property procedures. There will be further discussion on this topic.
- e) Staff continues to monitor the structure at 214 E. 1st and if no action is taken by the deadline, demolition bids will be obtained.

K. **ADJOURNMENT:** There being no further business at this time, a motion was made by Councilmember Ken Lebbin that the meeting be adjourned, seconded by Councilmember Jon Prescott. Motion carried. All present voting in favor.

Irlan Fullbright, Mayor

Kim Schartz, City Clerk