

CITY COUNCIL CHAMBERS
NOVEMBER 12, 2019
7:00 P.M.

- A. **CALL TO ORDER:** Mayor Irlan Fullbright called the meeting to order at 7:00 p.m.
- B. **ROLL CALL:** Members present were Councilmembers Jacque Isern, Jon Prescott, Steve Oelke, Ken Lebbin and Mayor Irlan Fullbright. Councilmember Kirk Clawson was absent. City attorney Jane Isern was present. Also present was Mary Jo Cunningham representing the Ellinwood Leader.
- C. **RECITATION OF THE PLEDGE OF ALLEGIANCE**
- D. **APPROVAL OF AGENDA:** A motion was made by Councilmember Jon Prescott to approve the agenda, seconded by Councilmember Ken Lebbin. Motion carried. All present voting in favor.
- E. **APPROVAL OF MINUTES:** A motion was made by Councilmember Ken Lebbin to approve minutes for the October 8, 2019 regular council meeting, seconded by Councilmember Jon Prescott. Motion carried. All present voting in favor.
- F. **APPROPRIATIONS:** A motion was made by Councilmember Steve Oelke to authorize payment of bills and claims processed, seconded by Councilmember Jacque Isern. Motion carried. All present voting in favor.
- G. **OLD BUSINESS: NONE**
- H. **VISITORS:** Jarrod Carr, Kevin Clair, Brittney Bailey, Jon Perron, Cassie Smith
- I. **NEW BUSINESS:**
1. Service Award: Service awards were presented to the following city employees for their years of service to the City of Ellinwood. The awards were presented to:

Steve Woodruff – 25 years – Fie Department
Jarrod Carr – 5 years – Police Department/Power Plant
 2. Review of Condemned Property at 518 E. 4th: In November, 2018 council passed a resolution finding the property located at 518 E. 4th to be unsafe, dilapidated, and a health nuisance. Staff explained that due to estate issues this property has sat idle for the past year and because of delinquent property taxes against this property it was recently sold at the county tax sale. Staff reported that Chris McCord purchased the property and has

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been working on cleaning up the property. Chris McCord was present at the meeting and advised council that the house is cleaned out except for a few personal belongings. Mr. McCord said he is starting to work on the outside of the property and has contracted with C & S Exteriors to replace the roof, guttering, soffit and fascia and has made an initial payment to them. The contractor said it would probably be March or April before the work would begin.

After some discussion, a motion was made by Councilmember Jon Prescott to allow Mr. McCord 120 days to continue working on the property and set a review of the property after the 120 days, seconded by Councilmember Ken Lebbin. Motion carried. All present voting in favor.

3. Audit Proposal: Presented to council was a proposal from Adams, Brown, Beran & Ball to perform the city audit for the years 2019, 2020 and 2021.

A motion was made by Councilmember Jon Prescott to accept the proposal from Adams, Brown, Beran & Ball, Chtd for a fee of \$10,750 for 2019, \$11,075 for 2020 and \$11,410 for 2021. Councilmember Steve Oelke seconded the motion. Motion carried. All present voting in favor.

4. Kansas Power Pool Voting Delegate: Staff explained that each member city has a vote on certain business items concerning KPP operations and each city is allowed one primary voting delegate and two alternates. Currently, Chris Komarek is the primary delegate and Jon Perron and Bob Peter are alternates.

A motion was made by Councilmember Steve Oelke to appoint Chris Komarek as primary voting delegate and Jon Perron and Tyson Revell as alternates, seconded by Councilmember Jacque Isern. Motion carried. All present voting in favor.

5. Engineering Cost for Storm Sewer Improvements: Presented to council for review was an estimate from EBH and Associates in the amount of \$10,800 for the engineering services for the additional storm sewer work for the flood control project to be done on the east side of the Pohlman Addition.

A motion was made by Councilmember Ken Lebbin to approve the engineering estimate from EBH & Associates in the amount of \$10,800, seconded by Councilmember Jacque Isern. Motion carried. All present voting in favor.

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6. Electric Pole Quotes: Staff explained the City needs to purchase a partial load of poles for use in the maintenance of the electric system. Presented to council for consideration were the following 2 bids:

Thomasson Company	\$8,135 (plus sales tax)
McFarland Cascade	\$7,902 (plus sales tax)

A motion was made by Councilmember Jacque Isern to approve the purchase of electric poles from McFarland Cascade in the amount of \$7,902 plus applicable sales tax, seconded by Councilmember Steve Oelke. Motion carried. All present voting in favor.

7. Playground Equipment Purchase: Staff explained the City recently received a \$10,000 grant from the Golden Belt Community Foundation for the purchase of new playground equipment for the City park. The City has agreed to fund a minimum of \$5000 to help with the purchase of the playground equipment. Presented to council was a quote from Game Time for two swing sets, merry-go-all, tilted sky runner and a 4 seat buck-a-bout for the amount of \$16,271, not including freight.

A motion was made by Councilmember Jon Prescott to approve the quote from Game Time for various playground equipment as detailed above in the amount of \$16,271, not including freight, seconded by Councilmember Steve Oelke. Motion carried. All present voting in favor.

8. Executive Session for Discussion of Property Acquisition: An executive session was requested for discussion of the acquisition of real property. A motion was made by Councilmember Ken Lebbin to recess into executive session pursuant to KSA 75-4319 (b) (6) for the purpose of discussion of the acquisition of real property for a utility easement. Executive session will be for fifteen (15) minutes beginning at 7:50 p.m. until 8:05 p.m. and council will reconvene in the council chambers at that time. Persons to remain in executive session are the governing body, city administrator and city attorney. Motion seconded by Councilmember Steve Oelke. Motion carried. All present voting in favor. The governing body recessed into executive session at 7:50 p.m.

Meeting reconvened at 8:05 pm. No action taken.

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J. **REPORTS:** (These reports were given prior to executive session)

1. Municipal Court Report: Presented to Council was the Municipal Court Report for October, 2019.
2. Utilities Production Report: Presented to Council was the Utilities Production Report.
3. Staff Reports:
 - a) Staff reported that the lift station has been delivered and contact has been made with the installer to schedule a time for installation.
 - b) Staff reported the property at 404 E. 4th was purchased by the City for \$100 at the sheriff sale.
 - c) Staff reported city crews are continuing to work on tree trimming and beginning to work on Christmas lights so they can be finished before Thanksgiving. He also said four employees are attending a power plant school this week. Street department crews are working at the compost site.

K. **ADJOURNMENT:** There being no further business at this time, a motion was made by Councilmember Jon Prescott that the meeting be adjourned, seconded by Councilmember Steve Oelke. Motion carried. All present voting in favor.

Irlan Fullbright, Mayor

Kim Schartz, City Clerk