

CITY COUNCIL CHAMBERS
JULY 10, 2018
7:00 P.M.

- A. **CALL TO ORDER:** Mayor Irlan Fullbright called the meeting to order at 7:00 p.m.
- B. **ROLL CALL:** Members present were Councilmembers Alan Brauer, Kirk Clawson, Ken Lebbin, James McCormick, Jon Prescott and Mayor Irlan Fullbright. City attorney Robert Peter was present. Also present was Mary Jo Cunningham, representing the Ellinwood Leader and Veronica Coons representing the Great Bend Tribune.
- C. **APPROVAL OF MINUTES:** A motion was made by Councilmember Jon Prescott to approve minutes for the June 12, 2018 regular council meeting, seconded by Councilmember Kirk Clawson. Motion carried. All voting in favor.
- D. **APPROPRIATIONS:** A motion was made by Councilmember Kirk Clawson to authorize payment of bills and claims processed, seconded by Councilmember James McCormick. Motion carried. All voting in favor.
- E. **VISITORS:** Ron Cunningham, George Martin, Chance Bailey, Josh Komarek, Brittney Glenn, Jon Perron, Nathan Miller, Nancy Baird, Judy Hayes, Jacque Isern, Lowell Meier, Joel Kroeschell, Spencer Proffitt, Kevin Kramp, Joe Schulte, John Sturn

George Martin thanked city administrator and council for quick action on the property at 106 West 4th.

F. **OLD BUSINESS:**

1. Use of Salvaged Brick: At the June 12th meeting staff explained the bricks that are being removed as part of the street project are being piled at a site on city property. The use of the salvaged brick was discussed and the issue was tabled for additional research. Councilmember Jon Prescott has researched options for the sale of the salvaged brick and presented options to the City Council. He explained that Ryder Brick, a brick dealer in Bixby Oklahoma is extremely interested in purchasing the used bricks at \$.15 to \$.22 per brick. Mr. Prescott also presented to council the option of having High School students sell them for the city on the internet or to local resident and split the profits with the school.

After some discussion the consensus of the council was to contact the brick dealer and have him come to look at them. Staff explained the need to keep some bricks for future street maintenance and possibly some available for sale to local residents.

CITY COUNCIL CHAMBERS
JULY 10, 2018
7:00 P.M.

2. Roles and Responsibilities of the Mayor: At the June 12th meeting, staff explained there has been some discussion about what roles and authority the mayor has pertaining to management of city personnel. The issue was tabled to allow council time to review the state statues regarding this issue. After some discussion the consensus of the council would be to pass an ordinance that would require majority council approval to terminate an appointed city official and give the mayor the authority to suspend an appointed official for up to 30 days, until council could take action. Council directed legal counsel to draft an ordinance pertaining to this issue.

G. NEW BUSINESS:

1. Service Award: A service award was presented to Jim Elsen for his 5 years of service to the Ellinwood EMS Department.
2. Request for Use of Wolf Park: Nancy Baird representing Doll Insurance was present at the meeting to request the use of Wolf Park as a gathering place for a Cruise Night on August 17th from 7:00 to 10:00 p.m.

A motion was made by Councilmember James McCormick to approve the use of Wolf Park, seconded by Councilmember Jon Prescott. Motion carried. All voting in favor.

3. Set Work Study Session for 2019 Budget Review: A study session is recommended to review the 2019 budget on July 23, 2018

A motion was made by Councilmember Ken Lebbin to schedule the budget review session for Monday, July 23, 2018 at 7:00 pm, seconded by Councilmember Alan Brauer. Motion carried. All voting in favor.

4. Review of Bids for Driveway Entrance Bridge for Flood Control Project: Presented to council were 5 bids received for the driveway entrance bridge flood control project at 1170 E. Barton County Road. The bid opening was on July 10, 2018 at 2 p.m. and the bids received were as follows:

Bob's Oil Service, Inc.	\$ 86,125.35
L & M Contractors, Inc.	\$107,748.00
Suchy Construction, Inc.	\$108,906.39
Hwa Davis Const. & Supply, Inc.	\$118,684.00
Smoky Hill, LLC	\$196,638.15

CITY COUNCIL CHAMBERS
JULY 10, 2018
7:00 P.M.

Joel Krosschell with EBH & Associates was present at the meeting and explained that he had reviewed the bids received and found a mistake on the bid form from Bob's Oil Service. He adjusted the bid form and discussed with Bob Long to make sure Mr. Long was in agreement with the changes noted. The adjusted bid amount is reflected above. A motion was made by Councilmember Jon Prescott to approve the low bid from Bob's Oil Service Inc. in the amount of \$86,125.35, seconded by Councilmember Ken Lebbin. Motion carried. All voting in favor.

5. Discussion of Speed Limits on East E Street: Staff explained there has been a request by a local resident who lives along East E Street to have the speed limits reduced and posted along the stretch of road that borders the city limits. The request was first made to the county and the county commissioners have agreed to make the changes in the speed limit. If council is in agreement, they will need to consider adopting an ordinance because this road is partially in the city limits. The council directed legal counsel to draft an ordinance regarding the speed limit decrease. A motion was made by Councilmember Jon Prescott to approve cost sharing with the county for half the cost of the signs, seconded by Councilmember Kirk Clawson. Motion carried. All voting in favor.

6. Review of Ambulance Rates: Presented to council for review was Ordinance 2018-3, regarding fees for ambulance services. As Medicare and Medicaid change their approved ambulance fees schedules, it is necessary that ambulance services also modify their fee schedules as well.

A motion was made by Councilmember Ken Lebbin to approve Ordinance No. 2018-3, seconded by Councilmember Kirk Clawson. Motion carried. All voting in favor.

7. Arc Flash Study: Staff explained that electrical workers are subjected to many dangers including burns from arc flashes and are required to wear fire resistive clothing and other PPE (personal protective equipment). OSHA/KDHE have approved guidelines set by NFPA 70e that require anyone that maintains an electrical system to have an Arc Flash study done. Presented to council were the following proposals for a study:

Utility HelpNet, Inc.	\$21,200
Mid-States Energy Works	\$ 8,500

CITY COUNCIL CHAMBERS
JULY 10, 2018
7:00 P.M.

Staff explained that Mid-States Energy Works proposal is much lower because they installed the switch gear several years ago and have a lot of the necessary information already. He also explained that the proposal from Utility HelpNet, Inc is a more comprehensive study which would provide more information than we need to meet the requirements. A motion was made by Councilmember Jon Prescott to approve the quote from Mid States Energy Works in the amount of \$8500, seconded by Councilmember Kirk Clawson. Motion carried. All voting in favor.

8. Wastewater Treatment Plant Report: Staff explained the State of Kansas has a Nutrient Reduction Plan for effluent discharge from wastewater treatment facilities into streams and rivers. KDHE has determined there is a problem with high phosphorus levels. KDHE recommended WSU do an analysis of the plant and explain what options could be implemented to solve the phosphorus problem. Staff reported the WSU analysis was completed and the report was given to council for review. The report noted possible recommendations to include attempting to optimize the existing system for increased phosphorus removal or the possibility of installing chemical pumps and start treating with chemicals, which could be very costly. Staff discussed there may be a need to engage an engineering firm to perform a study and make additional recommendations. The City is also waiting on an evaluation of our system by a representative of Omni-Flo.
9. KPP/City Solar Project: Staff explained the KPP has proposed to member cities the opportunity to install a small community solar array, a 25 KW unit, 12ft x160ft, approximately 92 panels. The cost would be shared between the City and KPP. The city's share of expense is expected to be approximately \$20,000 to \$25,000. The major concern of the council is the economic feasibility. After much discussion, it was decided to table the issue awaiting more information.

REPORTS:

1. Municipal Court Report: Presented to Council was the Municipal Court Report for June, 2018.
2. Utilities Production Report: Presented to Council was the Utilities Production Report.
3. Staff Reports:
 - a) Staff suggested setting a zoning study session for July 30th

CITY COUNCIL CHAMBERS
JULY 10, 2018
7:00 P.M.

- b) Staff reported Vyve Communications will be stopping service in Ellinwood on July 31, 2018 and will be removing equipment from utility poles.
- c) Staff reported county commissioners approved an overlay project on the Y all the way to Hirsch Street. Work will be done Monday, Tuesday and Wednesday of next week.
- d) Staff reported Brian Treaster has been promoted to police sergeant.
- e) Staff reported city crews are working on AHF preparation. Water department is working on turning water valves.
- f) Staff is continuing to work on dilapidated structures with property owners.

I. **ADJOURNMENT:** There being no further business at this time, a motion was made by Councilmember Kirk Clawson that the meeting be adjourned, seconded by Councilmember Alan Brauer . Motion carried. All voting in favor.

Irlan Fullbright, Mayor

Kim Schartz, City Clerk