

CITY COUNCIL CHAMBERS
JUNE 12, 2018
7:00 P.M.

- A. **CALL TO ORDER:** Mayor Irlan Fullbright called the meeting to order at 7:00 p.m.
- B. **ROLL CALL:** Members present were Councilmembers Ken Lebbin, Jon Prescott, Alan Brauer, Kirk Clawson and Mayor Irlan Fullbright. City attorney Robert Peter was present. Councilmember James McCormick was absent. Also present was Mary Jo Cunningham, representing the Ellinwood Leader and Veronica Coons representing the Great Bend Tribune.
- C. **APPROVAL OF MINUTES:** A motion was made by Councilmember Alan Brauer to approve minutes for the May 8, 2018 regular council meeting and the May 17, 2018 and May 21, 2018 special council meetings, seconded by Councilmember Jon Prescott. Motion carried. All present voting in favor.
- D. **APPROPRIATIONS:** A motion was made by Councilmember Kirk Clawson to authorize payment of bills and claims processed, seconded by Councilmember Alan Brauer. Motion carried. All present voting in favor.
- E. **VISITORS:** Ron Cunningham, Judy Hayes, Donita Goosen, Kevin Clair, Lowell Meier, Brittney Glenn, Chance Bailey, Rob Dove, Jon Perron, Gordon Eggers, Joe Schulte, Kevin Kramp, Michelle Martin, George Martin, Jacque Isern

Gordon Eggers expressed concerns over the newsletter, recently sent out by the City and who is going to enforce the rules and regulations.

George Martin who resides at 108 West 4th addressed council at the last meeting with his concerns about the condition of the property east of his residence and he was following up with council regarding the status of condemnation of the property.

Lowell Meier addressed council regarding flag etiquette.

F. **OLD BUSINESS: NONE**

G. **NEW BUSINESS:**

1. Approve Bid Specifications for Driveway Entrance Bridge on Flood Control: Presented to council were the final bid specs and the advertisement for bids for the north channel entrance bridge on the driveway belonging to Corey Long at 1170 E. Barton County Rd. Staff explained there was one addition made for provisions for a temporary driveway.

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A motion was made by Councilmember Ken Lebbin, to approve the advertisement for bids for the north channel entrance bridge project on the driveway belonging to Corey Long at 1170 E. Barton County Rd. Motion seconded by Councilmember Kirk Clawson Motion carried. All present voting in favor.

2. Proposal for New Community Signs: Rob Dove, committee member of the First Impression Program, which partnered the City of Ellinwood with the City of Cimarron was present to discuss ideas on placing signage along the main routes in Ellinwood to direct people to popular locations. The proposed estimate for the project is \$3,826.96. Mr. Dove has procured approximately \$1000 in funding, leaving city responsibility of \$2800 to \$3000.

A motion was made by Councilmember Jon Prescott to move forward on the sign project, seconded by Councilmember Kirk Clawson. Motion carried. All present voting in favor.

3. Discuss Use of Salvaged Brick: Staff explained the bricks that are being removed as part of the street project are being piled at a site on city property. Staff has received numerous requests by citizens to get some of these bricks to use around their properties for patios and sidewalks. Staff requested council to provide direction on this issue.

After some discussion the council consensus was to table the issue and research options.

4. Discuss City Owned Lot at 507 E. 2nd: The City owns an empty lot located at 507 E. 2nd. Staff explained there is a storm sewer on this lot that runs diagonal from the NW corner to the SE which would prohibit building on this lot. Possible option would be to split the lot in half and visit with the adjoining property owners to see if they are interested.

After some discussion the council consensus was to re-survey the easement that runs through the property and then approach the adjoining property owners.

5. Review Roles and Responsibilities of the Mayor: Staff explained there has been some discussion about what roles and authority the mayor has pertaining to management of city personnel. After some discussion, council consensus was to table the issue and do additional research on the issue.

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6. Consideration of New Copier for City Office: Presented to council was a quote from Office Products, Inc. for a new copier for the City Office. The current copier was purchased in 2007 and has made over 700,000 copies.

The quote was as follows:

| | |
|-----------------------------------|--------------------|
| Cannon imageRunner Advance C5535i | \$8470.00 |
| 60 Month Lease Price | \$152.29 per month |

A motion was made by Councilmember Jon Prescott to approve the quote from OPI in the amount of \$8,470, seconded by Councilmember Ken Lebbin. Motion carried. All present voting in favor.

7. Executive Session for Non-Elected Personnel: An executive session is requested for discussion of non-elected personnel to protect privacy rights of the employee. A motion was made by Councilmember Ken Lebbin to recess into executive session for discussion of non-elected personnel to protect privacy rights of the employee for ten minutes (10), with Robert Peter, city attorney and Chris Komarek city administrator present and that the council meeting will reconvene in the council chambers, seconded by Councilmember Jon Prescott. Motion carried. All present voting in favor. The governing body recessed into executive session at 8:15 p.m.

Meeting reconvened at 8:25 p.m. No action taken.

8. Discussion of Police Chief Vacancy: Mayor Irlan Fullbright recommended the appointment of Chance Bailey as police chief. A motion was made by Councilmember Ken Lebbin to approve the appointment of Chance Bailey as police chief, seconded by Councilmember Kirk Clawson. Motion carried. All present voting in favor.

REPORTS:

1. Municipal Court Report: Presented to Council was the Municipal Court Report for May, 2018.
2. Utilities Production Report: Presented to Council was the Utilities Production Report.

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3. Staff Reports:

- a) Staff reported city street crews have been busy mowing with assistance from the other departments. Crews have also been doing concrete work around the power plant.
- b) Staff reported seven trees have been planted, one at Pohlman Park, one at Wolf Pond and the remaining five around the swimming pool area.

I. **ADJOURNMENT:** There being no further business at this time, a motion was made by Councilmember Kirk Clawson that the meeting be adjourned, seconded by Councilmember Jon Prescott. Motion carried. All voting in favor.

Irlan Fullbright, Mayor

Kim Scharz, City Clerk