

CITY COUNCIL CHAMBERS
JANUARY 9, 2018
7:00 P.M.

A. CALL TO ORDER:

Mayor Irlan Fullbright added an agenda item to include an executive session to discuss negotiations for possible acquisition of property relating to the flood control project.

Mayor Irlan Fullbright welcomed new Councilmember Jon Prescott, who was sworn in by Kim Schartz, City Clerk on Monday, January 8, 2018.

B. ROLL CALL: Members present were Councilmembers Jon Prescott, Ken Lebbin, Alan Brauer, James McCormick, Kirk Clawson and Mayor Irlan Fullbright. Also present was Mary Jo Cunningham, representing the Ellinwood Leader and Veronica Coons, representing the Great Bend Tribune and city attorney Robert Peter.

C. APPROVAL OF MINUTES: A motion was made by Councilmember Alan Brauer to approve minutes for the December 12, 2017 regular council meeting, seconded by Councilmember Kirk Clawson. Motion carried. All voting in favor.

D. APPROPRIATIONS: A motion was made by Councilmember James McCormick to authorize payment of bills and claims processed, seconded by Councilmember Jon Prescott. Motion carried. All voting in favor.

E. OLD BUSINESS: NONE

F. VISITORS: Joel Krosschell, Ron and Mary Jo Cunningham, Kevin Clair, Brittney Glenn, Jim McMullen, Corey Long, Kevin Kramp, Judy Hayes,

G. NEW BUSINESS:

1. City Audit-Waiver of GAAP Reporting: The City is required to conduct an audit each year in accordance with state statute. State statute specifies that audits are to be conducted according to Generally Accepted Accounting Principles (GAAP).

State statute authorizes a municipality to pass a resolution to adopt the cash basis method of accounting and audit control. A motion was made by Councilmember Ken Lebbin to adopt Resolution 10918, seconded by Councilmember Jon Prescott. Motion carried. All voting in favor.

2. Review of Flood Control & Street Projects: Joel Krosschell with EBH and Associates, who is the City's approved engineering firm for the bond issue project was present at the meeting to review the proposed drawings for both the flood control and the street projects with the City Council.

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Joel reviewed the plans for the upgrade of culverts at the entrance of Corey Long's house off E. Barton County Road across the north channel. Presented to council were 3 different scenarios including 8 – 60" concrete pipes, 5 – 72" concrete pipes or 4 112.5" x 56" steel railroad car arches all with a flow capacity of 1100 cubic feet per second. It was noted that the bridge handles 1100 cubic feet per second and the culverts in his driveway currently handle 400 cubic feet per second. Corey Long was present to hear the discussion and provide input regarding the upgrade of the culverts. His recommendation would be for the installation of railroad cars rather than concrete pipes and the possibility of full cars rather than half cars to help with the flow to keep it consistent with the flow the bridge can handle. He also expressed concern as to the elevation of his driveway. In the discussion it was also noted that Mr. Long shares the driveway with another individual and the council asked Mr. Long to make contact with the individual to assure that both parties are aware and in agreement with the proposed plan. Council expressed concern as to the longevity of railroad cars compared to concrete pipes and requested Joel with EBH to try and research the issue.

Joel reviewed the plans for the street improvement project with council, including 2 alternate plans for intersections of Wilhelm and 3rd Street and Humbolt Ave and First Street if prices for the 4 blocks come in less than estimated. Staff explained the City would need to check with Bond counsel before approving the alternate plans, since the original Bond Resolution did not include intersections.

Joel also reviewed the plans for the storm sewer improvements off the east end of 11th Street, that includes the installation of 42" reinforced concrete pipe. Council was also advised that negotiations with the landowner to obtain the right of way for installation of the pipe is in process.

A motion was made by Councilmember Ken Lebbin to approve the specifications as submitted, excluding the pipe entrance to Corey Long's driveway, and authorize EBH & Associates to go out for bids on the projects, excluding the pipe entrance to Corey Long's driveway, with a bid opening date of February 15, 2018 at 2:00 p.m., seconded by Councilmember Kirk Clawson. Motion carried. All voting in favor.

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3. Employee Salaries: The budget for 2018 allowed for a 3% increase in employee's wages.

A motion was made by Councilmember Jon Prescott to approve a \$.50 per hour raise for all full-time employees, excluding the City Administrator, which will be reviewed at a different time, seconded by Councilmember Kirk Clawson. Motion carried. All voting in favor.

4. Executive Session for the Acquisition of Property: An executive session is requested to discuss negotiations for possible acquisition of property relating to the flood control project. A motion was made by Councilmember Ken Lebbin to adjourn into executive session for (10) ten minutes to discuss negotiations for possible acquisition of property relating to the flood control project, with Robert Peter, city attorney, Chris Komarek, city administrator and Kim Schartz, city clerk present and that the council meeting will reconvene in the council chambers, seconded by Councilmember Jon Prescott. Motion carried. All voting in favor. The governing body recessed into executive session at 8:50 p.m.

Meeting reconvened at 9:00 p.m. No action taken.

H. REPORTS: (These reports were given prior to executive sessions)

1. Municipal Court Report: Presented to Council was the Municipal Court Report for December, 2017.
2. Utilities Production Report: Presented to Council was the Utilities Production Report.
3. Staff Reports:
 - a) Staff reported Deb Worman will be retiring, effective April 1st, leaving an open position in the office. Also, an employee has left the water department, however a power plant employee would like to move to the water department, therefore we will be hiring for a position at the power plant.
 - b) Staff explained the fish pond has been removed in the Wolf Park area and will be replaced with native grasses and some rock features.
 - c) Staff reported that employees will attend a ten hour OSHA training class over a two month period.
 - d) Staff explained he will attend the Kansas Legislative Capitol Day Wednesday, January 17th.
 - e) Staff reported there are 26 approved days of construction left on the KDOT project.

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- I. **ADJOURNMENT:** There being no further business at this time, a motion was made by Councilmember Ken Lebbin that the meeting be adjourned, seconded by Councilmember James McCormick. Motion carried. All voting in favor.

Irlan Fullbright, Mayor

Kim Schartz, City Clerk