

**CITY COUNCIL CHAMBERS**  
**FEBRUARY 10, 2015**  
**7:00 P.M.**

**A. CALL TO ORDER:**

**ROLL CALL:** Members present were Councilmembers Alan Brauer, Kirk Clawson, Rick Wilson, James McCormick, Irlan Fullbright and Mayor Frank Koelsch. Also present was Mary Jo Cunningham representing the Ellinwood Leader and Veronica Coons representing the Great Bend Tribune.

**C. APPROVAL OF MINUTES:** A motion was made by Councilmember Rick Wilson to approve minutes for the January 13, 2015 regular council meeting and January 28, 2015 special council meetings seconded by Councilmember Kirk Clawson . Motion carried. All voting in favor.

**D. APPROPRIATIONS:** A motion was made by Councilmember Alan Brauer to authorize payment of bills and claims processed, seconded by Councilmember Rick Wilson. Motion carried. All voting in favor.

**E. OLD BUSINESS:**

1. Approval of Snow Plow Purchase: Staff advised council at the December meeting of the intent to purchase a new snow plow. A motion was made by Councilmember Irlan Fullbright to approve the purchase of the snow plow from Kansas Truck in the amount of \$7,720.00, seconded by Councilmember Kirk Clawson. Motion carried. All voting in favor.

**F. VISITORS:** Ron and Mary Jo Cunningham, Art Keffer, Terry Boor, Debbie Komarek, Gaila Nielsen, Kyle Chamberlain, Jacob Harlow, Chris Komarek, Robin Moos, Don Moos, Kathy Hines, Stephen Richter, Cassie and Mark Batchman, Kevin Clair, Spencer Proffitt, Jarrod Carr, Veronica Coons.

Police Chief Keffer introduced two new police officers Jacob Harlow and Jarrod Carr. Mark and Cassie Batchman addressed council regarding the status of the demolition of the property at 102 N Main and the effect on their adjacent building to the north. They stated they have been in contact with EBH and Associates but are disappointed in the slow response to come up with a viable solution. Mark and Cassie Batchman acknowledged there has been no litigation regarding this issue by any party.

**G. NEW BUSINESS:**

Mayor Koelsch requested an addition to the agenda for city administrator contract approval.

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1. A service award was presented to Kevin Clair for his 10 years of service to the Ellinwood Fire Department.
2. Kansas Organization for Space Modeling Request: Presented to council was a request from the local Space Modeling club for use of the airport to hold rocket launches and to request a 10,000' waiver from the FAA for these events. The dates requested are April 4, 2015, September 5, 2015 and October 17, 2015, with alternate dates of April 18 or 19, 2015 and September 19, 2015 in case of bad weather. A motion was made by Councilmember Rick Wilson to approve the use of the airport area for the rocket launches on the dates requested above, seconded by Council Kirk Clawson. Motion carried. All voting in favor.
3. Recreation Commission Update: Kyle Chamberlain, Recreation Commission director was present to provide council with an update. He explained that all the programs both youth and adult have been well received and well attended. He explained the Wellness Center is located in the top floor of Sunflower Bank. He also stated the rubber flooring has been installed, H & B Communications have donated televisions for the center and the fitness equipment is to be delivered next week.
4. Bids for Water Tower Repairs: Presented to council were bids for repairs to the south water tower. The insulation around the riser pipe is in need of replacement. The bids received were as follows:

Cunningham, Inc.	\$11,194.00
Maguire Iron, Inc.	\$ 17,840.00

A motion was made by Councilmember Kirk Clawson to accept the bid from Cunningham Inc. in the amount of \$11,194.00, seconded by Councilmember Irlan Fullbright. Motion carried. All voting in favor.

5. End of Year Financial Review: Presented to council was a "Summary of Cash Receipts, Cash Disbursements and Unencumbered Cash" by fund for the year ended December 31, 2014.
6. City Administrator Contract Approval: Robert Peter will be stepping down as City Administrator, effective May 1, 2015. G. Vernon Newberry has accepted the contract for City Administrator.

A motion was made by Councilmember Irlan Fullbright to approve G. Vernon Newberry contract effective April 1, 2015, seconded by Councilmember Rick Wilson. Motion carried. All voting in favor.

**CITY COUNCIL CHAMBERS**  
**FEBRUARY 10, 2015**  
**7:00 P.M.**

7. Executive Session to Discuss Non-Elected Personnel: An executive session is requested for the discussion of non-elected personnel. A motion was made by Councilmember Kirk Clawson to adjourn into executive session for thirty (30) minutes for discussion of non-elected personnel and that the council meeting will reconvene in the council chambers. Councilmember James McCormick seconded the motion. Motion carried. All voting in favor. The governing body recessed into executive session at 8:10 p.m.

Meeting reconvened into regular session at 8:40 p.m. No action taken. A motion was made by Councilmember Rick Wilson to adjourn into executive session for an additional 15 (fifteen) minutes for discussion of non-elected personnel and that the council meeting will reconvene in the council chambers, seconded by Councilmember Kirk Clawson. Motion carried. All voting in favor. The governing body recessed into executive session at 8:40 p.m.

Meeting reconvened into regular session at 8:55 p.m. No action taken. A motion was made by Councilmember Irlan Fullbright to adjourn into executive session for an additional 25 (twenty-five) minutes for discussion of non-elected personnel and that the council meeting will reconvene in the council chambers, seconded by Councilmember Rick Wilson. Motion carried. All voting in favor. The governing body recessed into executive session at 8:55 p.m.

Meeting reconvened into regular session at 9:20 p.m. No action taken.

**REPORTS:**

1. Municipal Court Report: Presented to Council was the Municipal Court Report for January, 2015.
2. Utilities Production Report: Presented to Council was the Utilities Production Report.
3. Staff Reports:
  - a) Staff reported a help wanted ad has been placed for the possibility of hiring for two positions.
  - b) Staff reported the police department is fully staffed.
  - c) Staff reported the work on the forestry truck has been completed. It is scheduled for painting, but the anticipated date is still a couple of months out.
  - d) Staff reported concrete has been poured at Bob Long's site.

**CITY COUNCIL CHAMBERS**  
**FEBRUARY 10, 2015**  
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- e) Staff reported Jon Perron will attend an underground school in Garden City.
- f) Staff reported Chris and Jon will attend a technical conference sponsored by KMU later this month.
- g) Staff reported city staff has been busy with locates for H & B Communications and Kansas Gas Service
- h) Staff reported one EMS application has been received although ad hasn't been out yet.
- i) Staff reported the swimming pool will be painted this year at an anticipated cost of \$3300 to \$3500.
- j) Staff has received a bid on the ordinance codification, however the time line is over a year out. Staff will be requesting other bids for the codification.
- k) Staff will be meeting with EBH next week regarding flood control and the design and possible solution.
- l) Staff reported runway lights at the airport need work.

- I. **ADJOURNMENT:** There being no further business at this time, a motion was made by Councilmember Irlan Fullbright that the meeting be adjourned, seconded by Councilmember Rick Wilson. Motion carried. All voting in favor.

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Frank Koelsch, Mayor

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Kim Schartz, City Clerk