

CITY COUNCIL CHAMBERS
JANUARY 13, 2015
7:00 P.M.

A. CALL TO ORDER:

ROLL CALL: Members present were Councilmembers Kirk Clawson, Rick Wilson, Alan Brauer, Irlan Fullbright, James McCormick and Mayor Koelsch. Also present was Mary Jo Cunningham representing the Ellinwood Leader.

C. APPROVAL OF MINUTES: A motion was made by Councilmember Rick Wilson to approve minutes for the December 9, 2014 regular council meeting and December 18, 2014 and December 22, 2014 special council meetings, seconded by Councilmember Kirk Clawson. Motion carried. All voting in favor.

D. APPROPRIATIONS: A motion was made by Councilmember Kirk Clawson to authorize payment of bills and claims processed, seconded by Councilmember Alan Brauer. Motion carried. All voting in favor.

E. OLD BUSINESS: NONE

F. VISITORS: Ron and Mary Jo Cunningham, Art Keffer, Debbie Komarek, Terry Boor, Ken Lebbin, Chris Komarek, Jon Perron

Ken Lebbin advised council the line locates have been completed at the Y intersection to help the lighting at the intersection.

G. NEW BUSINESS:

1. Service Award: A service award was presented to Ryan Komarek and Jon Perron for their 5 years of service to the City of Ellinwood Fire Department
2. City Audit-Waiver of GAAP Reporting: The City is required to conduct an audit each year in accordance with state statute. State statute specifies that audits are to be conducted according to Generally Accepted Accounting Principles (GAAP).

State statute authorizes a municipality to pass a resolution to adopt the cash basis method of accounting and audit control. A motion was made by Councilmember James McCormick to adopt Resolution 11315 authorizing the cash basis audit for 2015, seconded by Councilmember Kirk Clawson. Motion carried. All voting in favor.

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3. Proposal from Pohl's Nursery: Tabled awaiting additional bids.
4. Parking Ordinance: Presented to council was Ordinance 2015-1, an ordinance pertaining to restrictions on vehicle parking, trailer parking and recreational vehicle parking on public streets and right of ways in the City of Ellinwood. A motion was made by Alan Brauer to approve Ordinance 2015-1, seconded by Councilmember Irlan Fullbright. Motion carried. All voting in favor.
5. Executive Session: An executive session is requested for the discussion of matters pertaining to attorney-client privilege. A motion was made by Councilmember Kirk Clawson to adjourn into executive session for 15 (fifteen) minutes for discussion of matters pertaining to attorney-client privilege and that the council meeting will reconvene in the council chambers, seconded by Councilmember Rick Wilson. Motion carried. All voting in favor. The governing body recessed into executive session at 7:45 p.m.

Meeting reconvened into regular session at 8:00 p.m. No action taken.

REPORTS:

1. Municipal Court Report: Presented to Council was the Municipal Court Report for December, 2014.
2. Utilities Production Report: Presented to Council was the Utilities Production Report.
3. Staff Reports:
 - a) Staff reported uniforms have been provided to employees.
 - b) Staff reported EBH is doing additional surveying work for the flood study and at this point they are still on track to comply with March 1 deadline. EBH plans to begin talking to land owners soon.
 - c) Staff reported year-end financial information will be presented at the February meeting. The city ended up in relatively good shape thanks to the Archer funds.
 - d) Staff reported the city will begin advertising for the EMS director position. Debbie Glenn's retirement date is 7/1/15, with limited time working after May 1st.
 - e) Staff reported the county will do the signage at the airport.
 - f) Staff reported administrator applications are still being received.

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- g) Staff has received the KDOT agreement for the rebuild of Santa Fe and is in the process of reviewing it.
- h) Staff reported a snow plow for the truck has been purchased.
- i) Staff reported Kansas Gas Service is in the process of moving all gas meters to the house. They anticipate this to be a nine month process. The KCC has made this mandatory for safety reasons. Staff informed council there will be holes dug in the alley of each residence during this process and to expect phone calls from the public.
- j) Staff reported city staff will be painting the council room and the restrooms. The city will also request proposals to replace flooring in the ladies restroom.
- k) Staff is preparing a utility easement on the Santa Fe property
- l) Staff will be checking with the League of Kansas Municipalities on the cost of Codification of ordinances.
- m) Staff will attend the “Day at the Capital” next Tuesday and Wednesday.

ADJOURNMENT: There being no further business at this time, a motion was made by Councilmember Kirk Clawson that the meeting be adjourned, seconded by Councilmember Alan Brauer. Motion carried. All voting in favor.

Frank Koelsch, Mayor

Kim Schartz, City Clerk