

**CITY COUNCIL CHAMBERS**  
**MAY 13, 2014**  
**7:00 P.M.**

**A. CALL TO ORDER:**

**ROLL CALL:** Members present were Councilmembers Alan Brauer, Kirk Clawson, Irlan Fullbright, Ken Lebbin, Rick Wilson and Mayor Frank Koelsch. Also present was Mary Jo Cunningham and Karen LaPierre, representing the Ellinwood Leader and the Great Bend Tribune.

**C. APPROVAL OF MINUTES:** A motion was made by Councilmember Ken Lebbin to approve minutes for the April 8, 2014 regular council meeting seconded by Councilmember Irlan Fullbright. Motion carried. All voting in favor.

**D. APPROPRIATIONS:** A motion was made by Councilmember Alan Brauer to authorize payment of bills and claims processed, seconded by Councilmember Rick Wilson. Motion carried. All voting in favor.

**E. OLD BUSINESS: NONE**

**F. SWEARING IN OF GOVERNING BODY MEMBERS:** At the general election held on April 1, 2014, Kirk Clawson was duly elected by the citizens of Ellinwood to serve as City Councilmember on the Governing Body.

Kirk Clawson was absent at the April 8, 2014 meeting, therefore he was sworn into office by Kim Schartz, City Clerk.

**G. VISITORS:** Mary Jo and Ron Cunningham, Rob Dove, Lonnie McCarty, Chris Komarek, James Elsen, Melissa Dickson, Rachael Dickson, Terry Boor, Tim Dickson, J Basil Dannebohm, Spencer Proffitt, Danielle Hollingshead, Kevin Clair and Karen LaPierre.

Several homeowners were present to address council regarding a property in their neighborhood. Mr. Tim Dickson expressed concern to council regarding junk items in the front yard, including an old car, tires, trailer and tree stumps.

**H. NEW BUSINESS:**

1. Service Awards: A service award was presented to James Elsen for his 25 years of service to the Ellinwood Fire Department.
2. 2013 Audit: Presented to council was the 2013 audit report. Danielle Hollingshead, a representative of Adams, Brown, Beran & Ball Chtd. was present at the meeting. Ms. Hollingshead reviewed the audit with council.

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A motion was made by Councilmember Irlan Fullbright to accept the 2013 audit report as presented, seconded by Councilmember Rick Wilson. Motion carried. All voting in favor.

3. Chamber of Commerce AHF Request: J. Basil Dannebohm, representing the Ellinwood Chamber of Commerce was present to request use of city facilities for the After Harvest Festival on July 17<sup>th</sup> through July 19<sup>th</sup>. Facilities requested include the practice football field, swimming pool, City Park, Wolf Park, Wolf Pond and the city streets for the 5K run. Mr. Dannebohm explained the site for the Thursday night entertainment has not yet been determined because of the potential size of the audience. It will either be held at the City Park, or Wolf Park and he also inquired as to blocking off Main Street on Thursday night between 2<sup>nd</sup> and 3<sup>rd</sup> Street if the event is held at Wolf Park. Mr. Dannebohm also requested the blocking of 2<sup>nd</sup> Street from the alley to Main Street until 4:00 p.m. on Saturday for the tractor pull.

A motion was made by Councilmember Rick Wilson to approve the use of the city facilities as requested above and approve the Thursday night entertainment either at Wolf Park or the City Park, seconded by Councilmember Kirk Clawson. Motion carried. All voting in favor.

4. Main Street Water Line: Chris McCord plans to install a sprinkler system in the Wolf Hotel. To provide sufficient water pressure, a new service line needs to be installed. There are two water main feeds available. One is on the west side of Main Street which requires cutting the street and laying the line and the other is south of the highway and the hotel and would involve boring the highway and dealing with multiple sewer issues.

A motion was made by Councilmember Irlan Fullbright to approve the crossing at Main Street to install the new service line, seconded by Councilmember Ken Lebbin. Motion carried. All voting in favor.

5. Waste Tire Collection Point: Councilmember Lebbin has suggested the city provide a drop off point for collection of old tires. There will be a per tire cost to the city based on the size of the tire. After some discussion, it was decided to limit the tires to passenger car and light truck tires only, without rims and for the site to be available for a limited time. Also discussed was providing large commercial dumpsters for Ellinwood residents to dispose of unwanted household items to assist in spring clean-up efforts.

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A motion was made by Councilmember Irlan Fullbright to approve the waste tire collection point and the commercial dumpsters for unwanted household items, with the placement to be at a designated area near the city shop and to make this available to Ellinwood residents only from May 31<sup>st</sup> through June 15<sup>th</sup> with no hazardous materials allowed. Motion seconded by councilmember Rick Wilson. Motion carried. All voting in favor.

6. Fireworks Display: The past several years the City has joined with other community members to provide a fireworks display for the community and surrounding area. Donations are received from local businesses and individuals to help defray the costs to the City.

A motion was made by Councilmember Kirk Clawson to approve the 4<sup>th</sup> of July fireworks display to be held at the football practice field between July 3<sup>rd</sup> and July 5<sup>th</sup>, with the exact date to still be determined. Motion seconded by Councilmember Irlan Fullbright. Motion carried. All voting in favor.

7. Cereal Malt Beverage License Application for After Harvest Festival: Presented to council was an application for a cereal malt beverage license, submitted by the Kansas Sidewinders MC for operation of a beverage tent at the After Harvest Festival. The duration of the special event permit has not been finalized yet, therefore staff recommended that the application be approved beginning Thursday, July 17<sup>th</sup> at 6:00 p.m. and continuing until midnight on July 19<sup>th</sup>.

A motion was made by Councilmember Rick Wilson to approve the cereal malt beverage application for operation of a beverage tent by the Kansas Sidewinders MC at the After Harvest Festival for Thursday July 17<sup>th</sup> beginning at 6:00 p.m. through midnight on Saturday, July 19<sup>th</sup>. Motion seconded by Councilmember Kirk Clawson. Motion carried. All voting in favor.

8. Executive Session: An executive session is requested for discussion of acquisition of real estate. A motion was made by Councilmember Lebbin to adjourn into executive session for 20 (twenty) minutes for discussion of acquisition of real estate and that the council meeting will reconvene in the council chambers, seconded by Councilmember Irlan Fullbright. Motion carried. All voting in favor. The governing body recessed into executive session at 9:00 p.m.

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Meeting reconvened into regular session at 9:20 p.m. A motion was made by Councilmember Kirk Clawson to adjourn into executive session for an additional 20 (twenty) minutes for discussion of acquisition of real estate and that the council meeting will reconvene in the council chambers, seconded by Councilmember Rick Wilson. Motion carried. All voting in favor. The governing body recessed into executive session at 9:20 p.m.

Meeting reconvened into regular session at 9:40 p.m. No action taken.

An executive session is requested for discussion of attorney client privilege and proprietary business data. A motion was made by Councilmember Kirk Clawson to adjourn into executive session for 15 (fifteen) minutes for discussion of attorney client privilege and proprietary business data and that the council meeting will reconvene in the council chambers, seconded by Councilmember Rick Wilson. Motion carried. All voting in favor. The governing body recessed into executive session at 9:45 p.m.

Meeting reconvened into regular session at 10:00 p.m. No action taken.

**REPORTS:**

1. Municipal Court Report: Presented to Council was the Municipal Court Report for April, 2014.
2. Utilities Production Report: Presented to Council was the Utilities Production Report.
3. Staff Reports:
  - a) Staff reported H & B Communications will begin installation of high optic fiber lines. They will offer bundled services for cable television, internet and land line phone service. The estimated project time is 18 months.
  - b) Staff reported city crews have been working at the pool. The asbestos has been removed from the buildings on Main Street. Staff reported the work on the forestry truck for the fire department has been completed. Also the shale on the south ballfields will need to be replaced at the end of the summer.
  - c) Staff attended a Hazard Mitigation Meeting in St. John.

- d) Staff also reported Claflin is not interested in a county-wide ambulance service.

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- e) Staff reported the Kansas Sidewinders will have a family picnic at Wolf Pond on August 17<sup>th</sup>.

- I. **ADJOURNMENT:** There being no further business at this time, a motion was made by Councilmember Kirk Clawson that the meeting be adjourned, seconded by Councilmember Alan Brauer. Motion carried. All voting in favor.

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Frank Koelsch, Mayor

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Kim Scharz, City Clerk