

CITY COUNCIL CHAMBERS
APRIL 8, 2014
7:00 P.M.

A. CALL TO ORDER:

ROLL CALL: Members present were Councilmembers Alan Brauer, Irlan Fullbright, Kathy Hines, Rick Wilson and Mayor Frank Koelsch and Councilmember Elect Ken Lebbin. Councilmember Kirk Clawson was absent. Also present was Mary Jo Cunningham and Karen LaPierre, representing the Ellinwood Leader and the Great Bend Tribune.

C. APPROVAL OF MINUTES: A motion was made by Councilmember Rick Wilson to approve minutes for the March 11, 2014 regular council meeting and the March 24, 2014 special council meeting, seconded by Councilmember Irlan Fullbright. Motion carried. All present voting in favor.

D. APPROPRIATIONS: A motion was made by Councilmember Alan Brauer to authorize payment of bills and claims processed, seconded by Councilmember Rick Wilson. Motion carried. All present voting in favor.

E. OLD BUSINESS: NONE

F. SWEARING IN OF GOVERNING BODY MEMBERS: At the general election held on April 1, 2014, the following individuals were duly elected by the citizens of Ellinwood to serve in their respective position on the Governing Body.

- 1.) Kirk Clawson – Councilmember
- 2.) Kenneth Lebbin - Councilmember
- 3.) Rick Wilson – Councilmember

Kenneth Lebbin and Rick Wilson were sworn into office by Kim Schartz, City Clerk. Kirk Clawson was absent.

G. VISITORS: Mary Jo and Ron Cunningham, Karen LaPierre, Lenny Thomas, Art Keffer, Dave Lloyd, Eric Sjogren, Kevin Clair, Gregg Kowalsky, Andrew Sieker, Nancy and Kris Baird.

H. NEW BUSINESS:

1. Service Awards: Service awards were presented to the following city employees for their years of service to the City of Ellinwood. The awards were presented to:

Gregg Kowalsky – 30 years – Electric Production Department
Dave Lloyd – 35 years – Electric Production Department
Nancy Baird – 10 years – Recreation Director

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2. Election of Council President: As provided in the Ellinwood City Code, the City Council shall annually elect one of their own body, as “President of the Council.” The Council President shall preside at all meetings of the Council in the absence of the Mayor.

A motion was made by Councilmember Rick Wilson nominating Councilmember Irlan Fullbright as Council President, seconded by Councilmember Alan Brauer. Motion carried. All present voting in favor.

3. Designation of Official Depository: Each year the Mayor designates, with the consent of council, the institutions that may serve as depositories for City funds. The institutions recommended for this designation are:

Sunflower Bank, N.A.
Community Bank of the Midwest

A motion was made by Councilmember Alan Brauer accepting the designations as recommended by Mayor Frank Koelsch, seconded by Councilmember Ken Lebbin. Motion carried. All present voting in favor.

4. Designation of Official Newspaper: Each year the Mayor shall designate, with the consent of Council, the official newspaper for publication of city notices. The Ellinwood Leader is the only operating newspaper in Ellinwood and is recommended for designation as the official newspaper.

A motion was made by Councilmember Irlan Fullbright accepting the designation of the Ellinwood Leader as the official newspaper, seconded by Councilmember Rick Wilson. Motion carried. All present voting in favor.

5. Appointment of Fire Committee: Each year the Mayor appoints two members of the council to represent the City in discussion with the two townships for contractual services to the fire district. This appointment is subject to council approval. Generally, the townships each pay 1/3 of the operating costs plus ½ of the direct rural equipment costs.

The Mayor recommends appointment of Councilmembers Irlan Fullbright and Alan Brauer to the Fire Committee. A motion was made by Councilmember Ken Lebbin to accept the appointments as submitted by Mayor Koelsch, seconded by Councilmember Rick Wilson. Motion carried. All present voting in favor.

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6. Annual Appointment of Department Directors: As provided by City Code, the Mayor, with consent of council, may appoint the city officers/directors.

The following Department Directors are recommended for appointment:

Kevin Clair	Street & Parks Superintendent
Chris Komarek	Electric Distribution Superintendent
Dave Lloyd	Electric Production Superintendent
Art Keffer	Chief of Police
Kim Schartz	City Clerk
Donna Mason	City Treasurer
Robert Peter	City Attorney
Jane Isern	Municipal Judge
Chris Komarek	Fire Chief
Debbie Glenn	EMS Director
Robert Peter	City Administrator
Spencer Proffitt	Water/Wastewater Superintendent

A motion was made by Councilmember Ken Lebbin to approve annual appointments of Department Directors as presented, seconded by Councilmember Irlan Fullbright.

7. Parkinson's Disease Awareness Month Resolution: Presented to council was Resolution 40814-A, a resolution designating the month of April as "Parkinson's Disease Awareness Month". A motion was made by Councilmember Rick Wilson to approve Resolution 40814-A designating April as "Parkinson's Disease Awareness Month", seconded by Councilmember Alan Brauer. Motion carried. All present voting in favor.
8. KMU Designation of Voting Delegates: The annual meeting of Kansas Municipal Utilities is scheduled for May 7th – May 9th, 2014. It is necessary that a voting delegate and alternate be designated by the council. A motion was made by Councilmember Alan Brauer to designate Robert L Peter, city administrator as voting delegate and David Lloyd as alternate voting delegate, seconded by Councilmember Irlan Fullbright. Motion carried. All present voting in favor.

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9. Park Use Request: Lenny Thomas of Walk on the Moon Party Rentals was present at the meeting to address council regarding the use of the city park for placement of his inflatable bounce toys for special events. Staff recommended that if this request is approved, the City be notified in advance of the event as to the time and date of the event. Also staff recommended the City of Ellinwood be listed as additional insured on his liability insurance. The consensus of the council was to allow Lenny Thomas to use the city park for placement of his inflatable bounce toys for special events, subject to listing City of Ellinwood as additional insured on his liability insurance and notifying the City office prior to the event.

10. Request Regarding Parking at Grade School: Eric Sjogren, representing Ellinwood Grade School, and Andrew Sieker, concerned parent were present at the meeting to address the council of their concerns regarding parking and traffic on 6th Street at the grade school, during morning drop off and afternoon pick up times. Several options were discussed, including; making 6th street a one way street, no parking on south side of 6th street by the grade school during school hours, or drop off only zone on the north side of 6th street by the grade school. Staff explained homeowners in the affected area would need to be contacted before any decisions could be made.

11. Review of Bids for Demolition of 415 East 3rd Property: Presented to the council was the bid received from Stone Sand Co., Inc. for the demolition of the structures at 415 East 3rd Street. Five bid requests were sent out, but only 1 bid was received.

A motion was made by Councilmember Ken Lebbin to accept the bid from Stone Sand Co., Inc in the amount of \$7,800 for the demolition of the structures at 415 East 3rd Street. The motion was seconded by Councilmember Irlan Fullbright. Motion carried. All present voting in favor.

12. North Main Properties: Staff explained the asbestos inspection on the buildings at 100 and 102 North Main revealed the presence of asbestos in each. Presented to council was a proposal from ACM Removal, LLC for \$4,000 to remove the asbestos. A motion was made by Councilmember Rick Wilson to accept the bid from ACM Removal, LLC for \$4,000 to remove the asbestos from the buildings. The motion was seconded by Councilmember Irlan Fullbright. Motion carried. All present voting in favor.

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13. Cancellation of KMEA Membership: Presented to council was Resolution 40814-B, a resolution authorizing the withdrawal of the City from membership in the Kansas Municipal Energy Agency. A motion was made by Councilmember Rick Wilson to approve Resolution 40814-B, seconded by Councilmember Irlan Fullbright. Motion carried. All present voting in favor.

REPORTS:

1. Municipal Court Report: Presented to Council was the Municipal Court Report for March, 2014.
2. Utilities Production Report: Presented to Council was the Utilities Production Report.
3. Staff Reports:
 - a) Staff reported the Girl Scouts will be utilizing the City Park on May 10th for a bridge crossover ceremony.
 - b) Staff reported city crews will begin doing normal maintenance on the swimming pool. The police department is sending out letters on junk vehicles. The power plant employees are doing maintenance on the engines getting ready for the summer generating season. The electric department is replacing poles on south Kennedy. The street department is working on sanding and maintaining the alleys and streets. Also Tom Starns has started mowing.
 - c) Staff reported the repairs to the City Park restrooms are done. The restrooms will be opened at 5:30 am. and locked at 10:30 pm.
 - d) Staff explained the fire truck obtained from the Forestry Service is all equipped and is being painted by the Ellsworth Prison inmates.
 - e) Staff explained Benesch & Company have not yet looked at the flood gate by the golf course to determine if it is needed.
 - f) Staff has been in contact with the railroad regarding the property behind the city shop.
 - g) Staff reported that Cingular Wireless and AT&T have agreed to the same escalator clause. The entire payment will be coming from AT&T.
 - h) Staff will be attending the KMU annual conference May 7th through May 9th in Wichita.

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- i) Staff explained a resident has inquired about setting up a tent at Wolf Pond for graduation.
- j) Staff was part of a 3 person panel who gave a compost presentation in Topeka, during a 4 day conference.
- k) Staff reported the City has received payment from FEMA for the August, 2013 flood.

I. **ADJOURNMENT:** There being no further business at this time, a motion was made by Councilmember Irlan Fullbright that the meeting be adjourned, seconded by Councilmember Rick Wilson. Motion carried. All present voting in favor.

Frank Koelsch, Mayor

Kim Schartz, City Clerk