

**CITY COUNCIL CHAMBERS**  
**MARCH 11, 2014**  
**7:00 P.M.**

**A. CALL TO ORDER:**

**ROLL CALL:** Members present were Councilmembers Irlan Fullbright, Kirk Clawson, Rick Wilson and Mayor Frank Koelsch. Councilmembers Kathy Hines and Alan Brauer were absent. Also present was Mary Jo Cunningham and Karen LaPierre, representing the Ellinwood Leader and the Great Bend Tribune.

**C. APPROVAL OF MINUTES:** A motion was made by Councilmember Rick Wilson to approve minutes for the February 11, 2014 council meeting, seconded by Councilmember Irlan Fullbright. Motion carried. All present voting in favor.

**D. APPROPRIATIONS:** A motion was made by Councilmember Kirk Clawson to authorize payment of bills and claims processed, seconded by Councilmember Irlan Fullbright. Motion carried. All present voting in favor.

**E. OLD BUSINESS:**

1. Main Street Building: Presented to the council is the proposal from Stone Sand Company, Inc. for the demolition of the two buildings on Main Street. Mr. Yarmer was present as a member of the Ellinwood Historical Society. He is in agreement that the buildings are not salvageable. He would request for the council's consideration that guidelines be established for any new building replacement on the site, to include continuity of storefronts and the salvaging of iron works, if possible. Mr. Robl also requested that measurements be taken in order to recreate the buildings to be demolished.

A motion was made by Councilmember Kirk Clawson to accept the bid from Stone Sand Company, Inc. for \$27,400.00 to remove the buildings located at 100 and 102 North Main Street. The motion was seconded by Councilmember Rick Wilson. Motion carried. All present voting in favor.

**F. VISITORS:** Ron and Mary Jo Cunningham, Ken Lebbin, Donita Goosen, Robert Yarmer, Ryan Robl, Rob Fisher, Kyle Chamberlain, Donna Meier Pfeifer, Spencer Proffitt and Karen LaPierre.

Rob Fisher introduced Kyle Chamberlain as the new Director of the Ellinwood Recreation Commission.

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**G. NEW BUSINESS:**

1. Red Cross Proclamation: Donna Meier Pfeifer, Service Director for the Red Cross was present and distributed information on educational programming and services offered by the Red Cross. A proclamation was presented to Ms. Pfeifer by Mayor Koelsch.
2. Service Award: Service awards were presented to the following city employees for their years of service to the City of Ellinwood. The awards were presented to:

Jim McMullen – 20 years – Electric Distribution Department

Jon Perron – 5 years – Ambulance Department

Ryan Wirtz – 10 years – Fire Department

3. General Liability, Property, and Casualty Insurance Renewal: The City's general liability, property and casualty, and worker's compensation insurance is up for renewal. This year's premium is \$111,451.00 compared to \$112,851.00 for last year. Rob Fisher, representing Jensen Associates, Inc. explained that part of the reason the rate decreased slightly is our loss/claims have remained static over the last two years. It was also stated that monthly KMU safety meetings have been beneficial in reducing work comp related injuries.

A motion was made by Councilmember Irlan Fullbright to accept the general liability, property and casualty, and worker's compensation insurance renewal as presented, seconded by Councilmember Kirk Clawson. Motion carried. All present voting in favor.

4. AT&T Contracts: Presented to the council were two agreements regarding the city's agreement with RCC Atlantic, Inc. for lease of city property including the water tower. The RCC agreement was entered into on June 9, 2009.

The first agreement amends the original agreement by reducing the annual increase of the base rental fee from 3% to 2% annually. Payments will be made annually rather than monthly and the increased amount will be effective on January 1 of each year. Section 6 pertaining to expansion of facilities of the proposed agreement has been excluded. A motion was made by Councilmember Irlan Fullbright to accept the First Amendment to Communications Facility Agreement as submitted with the exclusion of Paragraph 6 in its entirety. The motion was seconded by Councilmember Rick Wilson. Motion carried. All present voting in favor.

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Also presented to council is a second agreement titled First Amendment to Communications Facility Agreement. The agreement was negotiated with Black and Veatch and authorizes specific updates and additions to the equipment in place including additional equipment on the tower. Additional compensation shall be at the rate of \$1,000.00 per month rental fee once the equipment has been placed on the tower. The negotiating party has not yet agreed to the escalator clause of 2%. A motion was made by Councilmember Rick Wilson to accept the expansion of the First Amendment to Communications Facility Agreement with Cingular Wireless PCS subject to the escalator provision of an annual 2% increase to the amount of \$1,000.00 per month. The motion was seconded by Councilmember Kirk Clawson. Motion carried. All present voting in favor.

5. Request regarding Worman Field Area: Presented to council is a request from Lonnie Schrag requesting permission to place a log split rail fence along the west side of his property. Mr. Schrag owns the house and property directly east of Worman Field on D Street. A portion of the fence will be on the east side of city property and will only be approximately 2 – 3 feet inside the city property line. A motion was made by Councilmember Irlan Fullbright to allow the placement of a log split rail fence along East D Street with placement of fence to be approved by city staff, seconded by Councilmember Kirk Clawson. Motion carried. All present voting in favor.
6. High School Track Renovations: The school is planning a rebuild of the high school track and facilities. Some of the renovations will impact city property and possibly impact events and future city usage. Councilmembers agreed to invite Ben Jacobs to the next council meeting to address any questions and concerns in regards to the renovation plans.
7. Executive Session: An executive session is requested for discussion of confidential business information. A motion was made by Councilmember Clawson to adjourn into executive session for 20 (twenty) minutes for discussion of confidential business information and that the council meeting will reconvene in the council chambers, seconded by Councilmember Rick Wilson. Motion carried. All present voting in favor. The governing body recessed into executive session at 8:20 p.m. Meeting reconvened at 8:40 p.m. No action taken.

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8. Executive Session: An executive session is requested for discussion of nonelected personnel. A motion was made by Councilmember Kirk Clawson to adjourn into executive session for 10 (ten) minutes for discussion of nonelected personnel and that the council meeting will reconvene in the council chambers, seconded by Councilmember Rick Wilson. Motion carried. All present voting in favor. The governing body recessed into executive session at 8:40 p.m. Meeting reconvened into regular session at 8:50 p.m. No action taken.

### REPORTS:

1. Municipal Court Report: Presented to Council was the Municipal Court Report for February, 2014.
2. Utilities Production Report: Presented to Council was the Utilities Production Report.
3. Staff Reports:
  - a) Staff reported that it may be possible to keep the island at Wolf Pond. Staff contacted Knop's who advise after draining and drying out the pond, the island can be built back up. Wolf Pond would be out of commission for a season. Staff recommended that council review the island to determine if council wants to preserve the island.
  - b) Staff reported that bids will be sent out for the demolition of the house at 415 East Third.
  - c) Staff reported the frost jacket of the south water tower by the power plant around the stand pipe needs to be replaced. A bid of \$17,800.00 has been received by Maguire Iron.
  - d) Staff reported the fire department will have an ISO inspection next week and hope to keep their 3 rating. If deficiencies are found, corrections can possibly be made within 30 – 60 days, and if corrected, the fire department may be able to keep the 3 rating. Ratings are based on training, equipment, recordkeeping, fire hydrants and water supply.
  - e) Staff reported that concrete work will begin on 6<sup>th</sup> and Humbolt with patchwork and gutter replacement being done.
  - f) Staff reported Tom Starns has agreed to mow again this year. A decision to hire part-time summer help has not been made. An ad will be placed in the newspaper to fill the vacant position.

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- g) Staff reported the restrooms at the city park are being painted and the toilets are being replaced.
- h) Staff reported the VFW will pay for 2 flagpoles to be placed at the south fields.
- i) Staff reported that the work on the 2002 water truck has been completed and is now rigged up and ready for service. The employees did all the work in house and did an outstanding job.
- j) Staff reported that Kim Schartz will be attending the city clerk conference in Wichita this week.
- k) Staff reported that he attended a flood seminar in Wichita last week and he will attend a FEMA flood conference in Manhattan this week.
- l) Staff reported that the city will be reimbursed by FEMA for the August storm in the amount of \$15,000.00.
- m) Staff reported that he will be in Stockton, Kansas on April 1<sup>st</sup> to make a presentation on starting a compost site for the KDHE.
- n) Staff reported that Benesch engineers have completed the field work for the flood study. Benesch is to present preliminary findings at the April meeting.
- o) Staff reported that Hoisington is experiencing serious staffing issues with their ambulance service. Staff will attend a meeting with city and county governments on Thursday to discuss the feasibility of forming a city-county ambulance service.

I. **ADJOURNMENT:** There being no further business at this time, a motion was made by Councilmember Kirk Clawson that the meeting be adjourned, seconded by Councilmember Irlan Fullbright. Motion carried. All present voting in favor.

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Frank Koelsch, Mayor

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Kim Schartz, City Clerk