

CITY COUNCIL CHAMBERS
MAY 14, 2013
7:00 P.M.

A. CALL TO ORDER:

ROLL CALL: Members present were Councilmembers Irlan Fullbright, Kirk Clawson, Kathy Hines, Rick Wilson and Mayor Frank Koelsch. Councilmember Gaila Nielsen was absent. Also present was Mary Jo Cunningham and Karen LaPierre, representing the Ellinwood Leader and the Great Bend Tribune.

C. APPROVAL OF MINUTES: A motion was made by Councilmember Kirk Clawson to approve minutes for the April 9, 2013 regular council meeting and the April 22, 2013 special council meeting, seconded by Councilmember Irlan Fullbright. Motion carried. All present voting in favor.

D. APPROPRIATIONS: A motion was made by Councilmember Irlan Fullbright to authorize payment of bills and claims processed, seconded by Councilmember Kathy Hines. Motion carried. All present voting in favor.

E. OLD BUSINESS:

1. Former City Landfill: This issue was tabled from the April meeting. Tom Komarek and Seth Harrington were also present at the meeting to discuss concerns related to the shooting range which is in close proximity to the former landfill. They are concerned with individuals obtaining access to the river and shooting in the river, causing possible injury to persons utilizing the shooting range. They also expressed concerns over damage to expensive shooting targets. Staff reminded council that the City's sole responsibility is the liability of the former city landfill. Discussion continued regarding the liability to the city because of the exposed glass, concrete and other debris which has compromised the dirt cover and it was suggested to prohibit public access to the property. Councilmember Irlan Fullbright continued to express his concerns of prohibiting public access to the river for recreational vehicle purposes.

F. SWEARING IN OF GOVERNING BODY MEMBERS: At the general election held on April 2, 2013, the following individuals were duly elected by the citizens of Ellinwood to serve in their respective position on the Governing Body.

- 1.) Frank Koelsch – Mayor
- 2.) Irlan Fullbright - Councilmember
- 3.) Alan Brauer – Councilmember

Frank Koelsch, Irlan Fullbright and Alan Brauer were sworn into office by Kim Schartz, City Clerk

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G. **VISITORS:** Mary Jo and Ron Cunningham, Karen LaPierre, Chris Komarek, Art Keffer, Kevin Clair, Richard Cassagrande, Tom Komarek, Rob Dove, Ken Lebbin, Dennis and Carol Lebbin, and Seth Harrington.

H. **NEW BUSINESS:**

1. Election of Council President: As provided in the Ellinwood City Code, the City Council shall annually elect one of their own body, as “President of the Council.” The Council President shall preside at all meetings of the Council in the absence of the Mayor.

A motion was made by Councilmember Rick Wilson nominating Councilmember Irlan Fullbright as Council President, seconded by Councilmember Kathy Hines. Motion carried. All voting in favor.

2. Designation of Official Depository: Each year the Mayor designates, with the consent of council, the institutions that may serve as depositories for City funds. The institutions recommended for this designation are:

Sunflower Bank, N.A.
Community Bank of the Midwest
Bank of the West

A motion was made by Councilmember Irlan Fullbright accepting the designations as recommended by Mayor Frank Koelsch, seconded by Councilmember Kirk Clawson. Motion carried. All voting in favor.

3. Designation of Official Newspaper: Each year the Mayor shall designate, with the consent of Council, the official newspaper for publication of city notices. The Ellinwood Leader is the only operating newspaper in Ellinwood and is recommended for designation as the official newspaper.

A motion was made by Councilmember Kathy Hines accepting the designation of the Ellinwood Leader as the official newspaper, seconded by Councilmember Irlan Fullbright. Motion carried. All voting in favor.

4. Appointment of Fire Committee: Each year the Mayor appoints two members of the council to represent the City in discussion with the two townships for contractual services to the fire district. This appointment is subject to council approval. Generally, the townships each pay 1/3 of the operating costs plus ½ of the direct rural equipment costs.

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The Mayor recommends appointment of Councilmembers Irlan Fullbright and Alan Brauer to the Fire Committee. A motion was made by Councilmember Kathy Hines to accept the appointments as submitted by Mayor Koelsch, seconded by Councilmember Rick Wilson. Motion carried. All voting in favor.

5. Annual Appointment of Department Directors: As provided by City Code, the Mayor, with consent of council, may appoint the city officers/directors.

The following Department Directors are recommended for appointment:

Kevin Clair	Street & Parks Superintendent
Chris Komarek	Electric Distribution Superintendent
Dave Lloyd	Electric Production Superintendent
Art Keffer	Chief of Police
Kim Schartz	City Clerk
Donna Mason	City Treasurer
Robert Peter	City Attorney
Jane Isern	Municipal Judge
Chris Komarek	Fire Chief
Debbie Glenn	EMS Director
Robert Peter	City Administrator
Spencer Proffitt	Water/Wastewater Superintendent

A motion was made by Councilmember Kirk Clawson to approve annual appointments of Department Directors as presented, seconded by Councilmember Kathy Hines.

6. Recreation Commission Appointments: The Recreation Commission Board is comprised of 2 individuals appointed by the City, 2 individuals appointed by the school district, and a fifth person appointed by these four individuals. The City's appointments are for a two and a three year term. Mayor Frank Koelsch recommends Amanda Proffitt be appointed for the two year term and Troy Moore for the three year term. A motion was made by Councilmember Alan Brauer to accept the appointments as submitted by Mayor Koelsch, seconded by Councilmember Kathy Hines. Motion carried. All voting in favor.
7. Request for Restroom Facilities at Airport: A request has been received from Ken Lebbin to place a port-a-pot at the airport from late spring to early fall, to accommodate aircraft owners and various visitors from fly-ins and other events held at the airport.

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A motion was made by Councilmember Rick Wilson to approve placing a port-a-pot at the airport from May through September, seconded by Councilmember Kirk Clawson. Motion carried. All voting in favor.

8. Main Street Light Poles: Staff reported the light pole in the 300 block of North Main fell into the street on April 30th. City staff will be evaluating the condition of the other poles on Main Street and their bases. Staff explained this could be an opportunity for replacement of the light poles with decorative poles.
9. Utility Bed Bid: Presented to council was a proposal for a utility bed for the 2003 GMC pickup used in the street department. Staff explained the need for the bed is so that tools and materials used on a regular basis can be maintained on the pickup in an orderly fashion. The proposal received was from Kansas Truck Equipment Company in the amount of \$5,086.

A motion was made by Councilmember Kirk Clawson to approve the purchase of the utility bed from Kansas Truck Equipment Company in the amount of \$5,086, seconded by Councilmember Irlan Fullbright. Motion carried. All voting in favor.

10. Executive Session: An executive session is requested for discussion of acquisition of property. A motion was made by Councilmember Kathy Hines to adjourn into executive session for thirty (30) minutes for discussion of acquisition of property and that the council meeting will reconvene in the council chambers. Councilmember Kirk Clawson seconded the motion. Motion carried. All voting in favor. The governing body recessed into executive session at 8:40 p.m.

Meeting reconvened into regular session at 9:10 p.m. No action taken.

11. Real Estate Acquisition: Staff explained that Alfred Pohlman has approximately 10.5 to 11.0 acres of property for sale. This property could be utilized for residential development. A motion was made by Councilmember Irlan Fullbright to authorize Robert Peter to offer Alfred Pohlman \$3600 per acre with acreage to be determined by survey and also authorize E.B.H to survey the property and provide a drainage study. Motion seconded by Councilmember Rick Wilson. Motion carried. All voting in favor.

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REPORTS:

1. Municipal Court Report: Presented to Council was the Municipal Court Report for April, 2013.
2. Utilities Production Report: Presented to Council was the Utilities Production Report.
3. Staff Reports:
 - a) Staff reported the bleachers have been installed at Worman Field and the playground equipment is in and will be installed as time allows. City crews have been painting at the pool and the pool house. Staff also reported the street department has been busy mowing. Also the gate to the fish pond in Wolf Park is broke and the fish are gone.
 - b) Staff reported Suchy Construction has started the street repair project on South Main Street.
 - c) Staff reported weed notice letters and junk vehicle letters have been mailed out. The police department is holding a bicycle rodeo on April 27th. Also, the firing range at the sewer treatment plant is being rebuilt.
 - d) Staff explained a citizen outside of the city limits has requested to connect to city sewer. Staff reported the citizen would be responsible for the costs of the line, and the monthly charge could possibly be double the current average sewer fee.

- I. **ADJOURNMENT**: There being no further business at this time, a motion was made by Councilmember Kirk Clawson that the meeting be adjourned, seconded by Councilmember Alan Brauer. Motion carried. All voting in favor.

Frank Koelsch, Mayor

Kim Schartz, City Clerk