

CITY COUNCIL CHAMBERS
FEBRUARY 12, 2013
7:00 P.M.

A. CALL TO ORDER:

B. ROLL CALL: Members present were Councilmembers Kirk Clawson, Irlan Fullbright, Gaila Nielsen and Rick Wilson. Mayor Frank Koelsch and Councilmemeber Kathy Hines were absent. Also present was Mary Jo Cunningham and Karen LaPierre, representing the Ellinwood Leader and the Great Bend Tribune.

C. APPROVAL OF MINUTES: A motion was made by Councilmember Gaila Nielsen to approve minutes for the January 15, 2013 regular council meeting, seconded by Councilmember Kirk Clawson. Motion carried. All present voting in favor. A motion was made by Councilmember Rick Wilson to approve minutes for the January 28, 2013 special council meeting, seconded by Councilmember Gaila Nielsen. Motion carried. All present voting in favor.

D. APPROPRIATIONS: A motion was made by Councilmember Kirk Clawson to authorize payment of bills and claims processed, seconded by Councilmember Rick Wilson. Motion carried. All present voting in favor.

E. OLD BUSINESS: NONE

F. VISITORS: Ron and Mary Jo Cunningham, Curtis Wolf, Debbie Glenn, Brittney Glenn, Ken Lebbin, Rob Dove, Karen LaPierre and Chris Komarek.

G. NEW BUSINESS:

1. Kansas Wetlands Education Center Report: Curtis Wolf, Site Manager of Kansas Wetlands Education Center (KWEC) was present to give an update on the KWEC. The center continued to offer a wide range of programs to the public and schools. The KWEC offered a total of 464 programs, servicing a total of 16,144 participants. The total number of contacts in 2012 was 26,733 which was a 17% decrease from 2011, a result of the drought conditions. One of the main goals for 2013 is to continue to offer at least 1 public program per month and host various special events.

2. Request for Lease at Airport: Presented to council was a written request from Rob Dove to enter into a lease agreement with the City of Ellinwood for a 100' x 175' lot at the airport, directly east of the previously approved lot for Mr. Dennis Lebbin. Mr. Dove was present at the meeting, and explained his intention was to build a quality construction building with a concrete pad, to use for personal storage and hobby activities. The building would be a minimum of 50' x 50' up to a maximum size of 50' x

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100'. The rental amount would be \$.06 per square foot, which is consistent with what is paid by other building owners.

A motion was made by Councilmember Gaila Nielsen to approve the request as detailed above, seconded by Councilmember Kirk Clawson. Motion carried. All present voting in favor.

Also staff reported an adjustment to the request originally made by Dennis Lebbin and previously approved by city council. Mr. Lebbin is requesting a change in the total lease area from 100' x 150' to 100' x 175', with a possible increase in the building size from 50' x 80' up to 50' x 100'.

A motion was made by Councilmember Rick Wilson to approve the changes noted above to the Dennis Lebbin lease, seconded by Councilmember Gaila Nielsen. Motion carried. All present voting in favor.

3. Ambulance Salaries: The budget for 2013 allowed for a 3% increase in employee's wages. A motion was made by Councilmember Gaila Nielsen to approve a 2.5% or \$.33 per hour raise (whichever is larger) for ambulance personnel, to be retroactive to the January 29, 2013 payroll, seconded by Councilmember Rick Wilson. Motion carried. Councilmembers Kirk Clawson, Gaila Nielsen and Rick Wilson voting aye. Councilmember Irlan Fullbright, a member of the ambulance department, abstained from voting.
4. Water Rate Increase: In February, 2011, city council approved an increase in water rates that took effect on April 1, 2011, with a second increase to automatically take effect on April 1, 2013. The automatic increase will raise the meter charge from \$10.00 to \$12.00 and the usage charge from \$2.00 to \$2.50 per 1000 gallons. It was discussed to delay the implementation of the increases because of the drought conditions of the last two years.

A motion was made by Councilmember Kirk Clawson to delay the implementation of the meter rate increase until October 1, 2013 and the usage charge increase until April 1, 2014. Motion carried. All present voting in favor.

6:00 P.M.

REPORTS:

1. Municipal Court Report: Presented to Council was the Municipal Court Report for January, 2013.
2. Utilities Production Report: Presented to Council was the Utilities Production Report.
3. Staff Reports:
 - a) Staff reported the City has received the atrazine settlement in the amount of \$34,774.65.
 - b) Staff reported the park restroom doors have been ordered, but there is a 6 week delivery period. City employees worked on another water main break one block east of the last water main break. Bids will be going out to repair the scout cabin roof. Staff also reported city staff has picked up another 10 kwh generator from Fort Riley.
 - c) Kim Schartz will be attending the City Clerk conference beginning March 12th. The March meeting date could be changed from March 12th to March 11th, because of the absence of the City Administrator and clerk.
 - d) Staff reported day time staffing issues in the ambulance department. There are limited personnel available during the day for ambulance runs.

- I. **ADJOURNMENT**: There being no further business at this time, a motion was made by Councilmember Kirk Clawson that the meeting be adjourned, seconded by Councilmember Rick Wilson. Motion carried. All present voting in favor.

Frank Koelsch, Mayor

Kim Schartz, City Clerk