

**CITY COUNCIL CHAMBERS
DECEMBER 11, 2012
7:00 P.M.**

A. CALL TO ORDER:

B. ROLL CALL: Members present were Councilmembers Irlan Fullbright, Gaila Nielsen, Kirk Clawson, Rick Wilson and Mayor Frank Koelsch. Councilmember Kathy Hines was absent. Also present was Mary Jo Cunningham and Karen LaPierre, representing the Ellinwood Leader and the Great Bend Tribune.

C. APPROVAL OF MINUTES: A motion was made by Councilmember Rick Wilson to approve minutes for the November 13, 2012 regular council meeting, seconded by Councilmember Gaila Nielsen. Motion carried. All present voting in favor.

D. APPROPRIATIONS: A motion was made by Councilmember Gaila Nielsen to authorize payment of bills and claims processed, seconded by Councilmember Rick Wilson. Motion carried. All present voting in favor.

E. OLD BUSINESS: NONE

F. VISITORS: Mary Jo Cunningham, Ron Cunningham, Karen LaPierre, Marilyn Sauber, Art Keffer, Paul Leiker, Steve Birzer, Larry Drees and Jacque Isern.

G. NEW BUSINESS:

1. Service Awards: Service awards were presented to the following city employees for their years of service to the City of Ellinwood. The awards were presented to:

Steve Birzer – 30 years – Fire Department
Paul Leiker – 5 years – Police Department

2. Cereal Malt Beverage Applications: All cereal malt beverage licenses are due for renewal at the December meeting. The City has received the following applications for license issuance:

General Retailer

John Henrys
Kansas Sidewinders

Container Retailer

H & T Stop 2 Shop
Pop N Shop
Zip Stop
Ellinwood Family Foods

A motion was made by Councilmember Kirk Clawson to approve the cereal malt beverages licenses for the year 2013, seconded by Councilmember Gaila Nielsen. Motion carried. All present voting in favor.

CITY COUNCIL CHAMBERS

DECEMBER 11, 2012
7:00 P.M.

3. Approval of Purchase of Commission on Aging Van: Presented to council was the purchase agreement from Jay Hatfield Mobility for a 2008 Chevrolet Uplander Van in the amount of \$32,000 for the Commission on Aging. The van has 32,487 miles. The Commission members and drivers have viewed the van and agree it would satisfy their needs.

If the van purchase is approved, staff recommends payment 50% from General Fund and 50% from Economic Development Fund.

A motion was made by Councilmember Rick Wilson to approve the Commission on Aging request for the van purchase in the amount of \$32,000, seconded by Councilmember Kirk Clawson. Motion carried. All present voting in favor.

4. Medicare Letter: Presented to council was a letter required for Medicare re-validation. The letter verified the City is a legally organized and existing municipality in the State of Kansas and the City owns and operates the ambulance service and is legally and financially responsible for Medicare payments.

A motion was made by Councilmember Kirk Clawson to approve the Medicare letter, seconded by Councilmember Gaila Nielsen. Motion carried. All present voting in favor.

5. Executive Session: An executive session is requested for discussion of acquisition of property. A motion was made by Councilmember Irlan Fullbright to adjourn into executive session for 15 (fifteen) minutes for discussion of acquisition of property and that the council meeting will reconvene in the council chambers, seconded by Councilmember Kirk Clawson. Motion carried. All present voting in favor. The governing body recessed into executive session at 7:45 p.m.

Meeting reconvened into regular session at 8:00 p.m. A motion was made by Councilmember Rick Wilson to adjourn into executive session for an additional 15 (fifteen) minutes for discussion of acquisition of property and that the council meeting will reconvene in the council chambers, seconded by Councilmember Gaila Nielsen. Motion carried. All present voting in favor. The governing body recessed into executive session at 8:05 p.m.

Meeting reconvened at 8:20 p.m. No action taken.

7:00 P.M.

REPORTS:

1. Municipal Court Report: Presented to Council was the Municipal Court Report for November, 2012.
2. Utilities Production Report: Presented to Council was the Utilities Production Report.
3. Staff Reports:
 - a) Staff reported the Main Street signs have been installed. Also letters have been sent out on dilapidated structures. He also reported the EMS facebook page is active.
 - b) Staff met with KDOT on December 3rd regarding stand up curbs. The project is slated for 2015, and KDOT explained they will individually meet with all property owners.
 - c) Staff reported the fire department will be adding 4 people, and will be applying for a grant for financial assistance for their uniforms which will be at an anticipated cost of \$2200 each.
 - d) Staff reported the KPP annual meeting is Thursday, December 13th.
 - e) Staff reported Chris Komarek and Spencer Proffitt went to Fort Riley to pick up parts for a forestry vehicle and the City was given a 10 KW generator.

A motion was made by Councilmember Irlan Fullbright to change the January meeting time to 6:00 p.m. on January 15th, 2013, seconded by Councilmember Gaila Nielsen. Motion carried. All present voting in favor.

- I. **ADJOURNMENT**: There being no further business at this time, a motion was made by Councilmember Gaila Nielsen that the meeting be adjourned, seconded by Councilmember Kirk Clawson. Motion carried. All present voting in favor.

Frank Koelsch, Mayor

Kim Schartz, City Clerk